

## TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

### APPROVED MINUTES OF JANUARY 5, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President David Gartman called the Sanitary District No. 1 Commissioners Meeting to order at 5:49 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President David Gartman, Commissioners Dale Sommer, Daniel Rostollan and Nancy DesJardins, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz, and Clerical Assistant Shelly Weidig. Commissioner David Senkbeil arrived at 5:58 p.m. Pump station operators Tom Sanville and Otis Kiehl were also in attendance.

#### ROLL CALL

**PUBLIC COMMENT SESSION:** None.

#### NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of December 15, 2014 Sanitary District No. 1 Commissioners Meeting:** Motion by Rostollan to approve draft minutes of December 15, 2014 Commissioners Meeting with the following change: "Motion by Sommer to recess Sanitary District No. 2 Commissioners Meeting" be changed to read: "Motion by Sommer to recess Sanitary District No. 1 Commissioners Meeting"; second by DesJardins; motion carried by roll-call vote with no nay votes and Senkbeil absent.
2. **Attorney John St. Peter via Conference Call will participate in the following:**
  - a. **Update of land purchase, 4288 Lakeshore Drive, (parcel number 59030450840):** Investigation deadline was extended to March 6, 2015 on Offer to Purchase. Title Insurance will not be ordered until investigation is complete.
  - b. **Miller Engineers Scientists, Environment Engineering Services Phase I and update on Well Testing:** Waiting on report.
  - c. **Appointment, Jim Timler, 6333 S. 18<sup>th</sup> Street, discussion of work done repairing Lateral pipe on resident's property:** Resident was asked to fix leak in lateral. He was quoted a bill for \$1200 but actual bill is approximately \$2000 due to break location error of Glen's Drain Cleaning, hired by Sanitary District. Commissioners want to see actual quote and bill before making decision.
3. **Maintenance related issues:** Otis and Steve flushed KK & Curtis Pump stations. The two pump stations need to be scraped and vacuumed out. Great Lakes will submit quote for project. Each pump station requires 3 people and 1.75 hours. This will be planned with other work previously scheduled with Great Lakes for January, 2015. Tom spoke to Great Lakes about a rotation schedule. A 10-year rotation cleaning schedule is better than average and a 7-year rotation cleaning schedule would be in the top 25% while a 5-year rotation cleaning schedule would be better than most municipalities.
4. **Discussion on sewer payment check cashed by Wholistic Health Center:** Check copy determined original check was submitted after due date and late fees apply.
5. **Reports:**
  - a. **Clerical Assistant:** 2014 cash log submitted;
  - b. **Treasurer:** no report given;
  - c. **Clerk:** provided budget and several topics;
  - d. **Commissioners:** consider adding emergency numbers to billing cards.
6. **Sanitary District No. 1 Disbursements:** Motion by Sommer to approve Sanitary District No. 1 disbursements dated January 5, 2015 totaling \$26,963.67 for checks 1796 through 1804; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions.

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**APPROVED MINUTES OF JANUARY 5, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING**

Motion by Rostollan to approve Sanitary District No. 1 payroll disbursements dated December 10, 2014 totaling \$1,668.92 for paper check 50271 and direct checks 64 through 69; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

Motion by Rostollan to approve Sanitary District No. 1 payroll disbursements dated December 24, 2014 totaling \$2,844.34 for paper check 50272 and direct checks 70 through 77 and U.S. Treasury and WDOR; second by Sommer; motion carried by roll-call vote with no nay votes and no abstentions.

**ADJOURN:**

Motion by Sommer to adjourn; second by Senkbeil; motion carried with no nay votes and no abstentions. Meeting adjourned at 6:23 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant  
Georgene Lubach, Interim Clerk

UNOFFICIAL