

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF FEBRUARY 16, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: President David Gartman called the Sanitary District No. 1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President David Gartman, Commissioners Dale Sommer, Daniel Rostollan and Nancy DesJardins, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz, and Clerical Assistant Shelly Weidig. David Senkbeil was absent and excused. Sanitary District Inspector Larry Hilbelink and Pump station operator Tom Sanville were also in attendance.

ROLL CALL

PUBLIC COMMENT SESSION: None.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of January 19, 2015 Sanitary District No. 1 Commissioners Meeting:** no motion.
2. **Discussion/possible motion regarding ordinance/policy for lateral inspections:** Motion by Sommer that Sanitary District No. 1 adopt the Ordinance Amending the District's Rules and Regulations Regarding the Maintenance, Repair, and Replacement of Sewer Laterals with the following change: the last sentence of Section 2 be changed from "All required work..." to "All required repair work..."; second by DesJardins; motion carried by roll-call vote with no nay votes, no abstentions and Senkbeil absent.
3. **Update of land purchase, 4288 Lakeshore Drive, (parcel number 59030450840):**
 - a. **Commitment for Title Insurance by Knight/Barry:** The title report shows a few items that need to be addressed by Alliant. Atty. St. Peter has been in contact with one of their representatives. Tentative closing date of March 31, 2015.
4. **Discussion/possible motion on Security Policies and Procedures for Sanitary District No. 1:** Motion by Sommer to adopt the Security Policy and Procedures of Sanitary District No. 1 for Protected Information; second by DesJardins; motion carried by roll-call vote with no nay votes, no abstentions and Senkbeil absent.
5. **Maintenance related issues:** Flygt delivered the new pump and repaired pump and completed the annual maintenance. Sanville suggested soft starts for the new pump at an estimated total cost of \$1700. The commissioners approved the work. Annual jetting videos were received but not reviewed.
6. **Reports:**
 - a. **Clerical Assistant:** Final treatment costs worksheet for 2014 submitted;
 - b. **Treasurer:** Laurie Pankratz provided Treasurer's Cash Summary of January 31, 2015, Treasurer's Income Receipts Report of January, 2015, and Transfers Report for January, 2015; Total cash on hand is \$1,404,867.47;
 - c. **Clerk:** Notice of Violation/Notice of Claim Enforcement Conference is scheduled for February 25, 2015 at 11:00am. Atty. Matt Parmentier will be in attendance;
 - d. **Commissioners:** Gartman would like to see a Mutual Aid Agreement with all the municipalities;
7. **Sanitary District No. 1 Disbursements:** Motion by Rostollan to approve Sanitary District No. 1 disbursements dated February 16, 2015 totaling \$29,698.96 for checks 1819 through 1829; second by Sommer; motion carried by roll-call vote with no nay votes, no abstentions and Senkbeil absent.

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ADJOURN:

Motion by Sommer to adjourn; second by Rostollan; motion carried with no nay votes, no abstentions and Senkbeil absent. Meeting adjourned at 5:49 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant
Georgene Lubach, Interim Clerk

UNOFFICIAL