

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JUNE 06, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Brian Hoffmann. Commissioner Daniel Rostollan delayed arrival at 5:31 pm. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technician Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; May 16, 2016** - Motion by DesJardins second by Stoelb to approve the May 16, 2016 meeting draft minutes. All members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – No report.
3. **Review and approval of SEH amendment to original service contract** – Motion by Stoelb second by Rostollan to approve SEH amendment to original service contract with updated price quote, all present voted aye, motion carried.
4. **Renewal of Schenck audit service contract for SD1** – Motion by Stoelb second by Rostollan to approve 3 year agreement with Schenk for annual accounting and auditing services for years 2017-2019, all present voted aye, motion carried.
5. **Rescind SD No.1 Clearwater Certificate Requirement** – Motion by DesJardins second by Stoelb to rescind the Certificate of Compliance with Clearwater Certificate Requirement of November 18, 2013 pursuant to Wis. Stat.706.22. all present voted aye, motion carried.
6. **Discussion of sewer backup coverage, impact on maintenance decisions and ways to mitigate risk of expense** – Discussion by Commissioners regarding lack of coverage for no fault sewer back up and limited coverage by home owner's insurance.
7. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – Thanks Kiehl for office tour of Lakeshore pump station.
 - d. **Commissioners** – Rostollan inquire about alternative opportunities for periodic review of customer Clearwater compliancy.
8. **Sanitary District No. 1 Disbursements** - Motion by Hoffmann, second by DesJardins to approve 6/06/16 disbursements – check numbers 2089-2095, for \$13,785.08, all members present voted aye, motion carried.

Motion by Stoelb, second by Rostollan to approve 5-11-16 payroll disbursements – check numbers 256-259, for \$1,298.69, all members present voted aye, motion carried.

Motion by Rostollan, second by Hoffmann to approve 5-25-16 payroll disbursements – check numbers 260-261, for \$1,540.23, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Hoffmann, to adjourn at 5:53 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary