

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF JUNE 15, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No. 1 Commissioners Meeting to order at 5:54 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Dan Rostollan, Nancy DesJardins, Brian Hoffmann and Tom Stoelb, Clerk/Secretary Georgene Lubach, Treasurer Julie Evans, and Clerical Assistant Shelly Weidig. Sanitary District Technicians Tom Sanville and Otis Kiehl were also in attendance.

ROLL CALL

PUBLIC COMMENT SESSION:

- Wendy Donald, 5146 Evergreen Drive, Sheboygan is concerned about maintenance in the Sanitary District and would like to see the cleaning records.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of June 1, 2015 Sanitary District No. 1 Commissioners Meeting:** Motion by DesJardins, second by Stoelb to approve draft minutes of June 1, 2015 Commissioners Meeting as printed; motion carried with no nay votes and no abstentions.
2. **Report by Otis Kiehl with possible motion regarding malfunctioning air releases in the Sanitary District:** One of the valves for Schinker Creek pump station isn't working properly. Lakeshore force main valve won't close. Replacement parts are needed. More research is needed before replacement parts or replacement air releases can be ordered. Commissioners advised Kiehl to continue his research and report back.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** The Sheboygan Regional Wastewater Treatment Facility is requiring calibration to the flowmeters and a quote was presented.
4. **Update of land purchase, 4288 Lakeshore Drive (parcel number 59030450840):** Atty. St. Peter reported that Wisconsin Power & Light lien should be removed this week. The Title Company will verify no additional liens are on the property. Property should be closing before June 30, 2015.
5. **Discussion/possible motion on Fehr Graham proposal for annual safety program:** Motion by Stoelb, second by DesJardins, to include the Sanitary District workers in the Fehr Graham Safety program; motion carried with no nay votes and no abstentions.
6. **Discussion/possible motion on First Aid and CPR training for Sanitary District employees:** Oostburg Ambulance offers a Friends and Family CPR class that includes first aid training. The cost would be around \$420. Motion by Stoelb, second by DesJardins, to approve Oostburg Ambulance to provide first aid and CPR training to Sanitary District and maintenance employees; motion carried with no nay votes and no abstentions.
7. **Reports:**
 - a. **Clerical Assistant:** Information on magnets was presented to Commissioner Rostollan, Kapur Sewer Study Update CDs were provided to the Commissioners. Future agenda topic discussed.
 - a. **Treasurer:** Balance Sheet dated May 31, 2015 was presented. Excluding equipment replacement funds, the cash and investments balance is \$503,011.65.
 - b. **Clerk/Secretary:** no report provided.
 - c. **Commissioners:** no report provided.

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8. **Sanitary District No. 1 Disbursements:** Motion by Stoelb, second by Hoffmann, to approve Sanitary District No. 1 disbursements dated June 15, 2015 totaling \$14,537.26 for checks 1877 through 1886; motion carried with no nay votes and no abstentions.

ADJOURN:

Motion by Stoelb, second by DesJardins to adjourn; motion carried with no nay votes and no abstentions.
Meeting adjourned at 6:20 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant
Georgene Lubach, Clerk/Secretary

UNOFFICIAL