

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF AUGUST 3, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No. 1 Commissioners Meeting to order at 5:51 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Dan Rostollan, Nancy DesJardins, Brian Hoffmann and Tom Stoelb, Clerk/Secretary Georgene Lubach, Treasurer Julie Evans, and Clerical Assistant Shelly Weidig. Sanitary District Technicians Tom Sanville and Otis Kiehl were also in attendance.

**ROLL CALL**

**PUBLIC COMMENT SESSION:** None

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes of July 20, 2015 Sanitary District No. 1 Commissioners Meeting:** Motion by Stoelb, second by DesJardins to approve draft minutes of July 20, 2015 Commissioners Meeting as printed; motion carried with no nay votes, and Hoffmann abstaining.
2. **Discussion/possible motion regarding buried manholes in the Sanitary District:** Sanville and Stoelb have recommended that 8 manhole covers get raised. Estimates will be requested from Sheboygan County.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** no report.
4. **Discussion/possible motion regarding connecting well located on lot next to Lakeshore Pump Station:** Electrical estimates are based on connecting to pump station but technicians feel we should have a separate electrical hookup for the garage. They will have updated quotes at the next meeting.
5. **Reports:**
  - a. **Clerical Assistant:** Treatment costs worksheet submitted. Shelly Weidig offered her letter of resignation with her last day being August 13, 2015.
  - b. **Treasurer:** Balance Sheet dated July 29, 2015 was presented. Excluding equipment replacement funds, the cash and investments balance is \$486,727.61.
  - a. **Clerk/Secretary:** CMAR report has been completed and will be filed shortly. Only one engineering firm has contacted us to date regarding the Engineering RFP.
  - b. **Commissioners:** No report.
6. **Sanitary District No. 1 Disbursements:** Motion by DesJardins, second by Stoelb, to approve Sanitary District No. 1 disbursements dated August 3, 2015 totaling \$17,572.97 for checks 1903 through 1905; motion carried with no nay votes and no abstentions.

Motion by Rostollan, second by DesJardins, to approve Sanitary District No. 1 payroll disbursements dated July 8, 2015 totaling \$1,271.17 for paper check 50286 and direct checks 169 through 172; motion carried with no nay votes and no abstentions.

Motion by Rostollan, second by DesJardins, to approve Sanitary District No. 1 payroll disbursements dated July 22, 2015 totaling \$2,479.69 for paper check 50287 and direct checks 173 through 177; motion carried with no nay votes and no abstentions.

**ADJOURN:**

Motion by Rostollan, second by Stoelb to adjourn; motion carried with no nay votes and no abstentions. Meeting adjourned at 6:14 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant  
Georgene Lubach, Clerk/Secretary