

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF AUGUST 15, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:40 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Daniel Rostollan and Brian Hoffmann. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Technician Tom Sanville and Otis Kiehl. Clerical Assistant Mandy Tran, excused absence.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; August 01, 2016 -** Motion by DesJardins second by Rostollan to approve the August 01, 2016 meeting draft minutes subject to minor grammatical correction. All members present voted aye, Stoelb abstains, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported relay controller at pump station was faltering, new batteries purchased. New purchased pump should arrive by Thursday, August 31st. Kiehl reported Town resident contact regarding mowing at Stahl and Moening Road by the bridge which may have interfered with tiles belonging to Sanitary District. Kiehl will research matter with Rick Meyer.
3. **Reports:**
 - a. **Clerical Assistant** – Tran provided written notes stating that Sanitary is currently coordinating with technicians & Aldrich for updated contact information for Emergency Response Plan; further the Town of Sheboygan is holding a Q&A session at their Sanitary Meeting August 15, 2016 for which President Ehmann stated he and Commissioner DesJardins attended. Matter will be reviewed at next Commissioner's Meeting.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented. Further reported that Sanitary office staff now responsible for maintaining its own webpage.
 - c. **Secretary** – No report.
 - d. **Commissioners** – Rostollan commented on interested development on property near GTS and if we could assess sewer access in that area.
4. **Sanitary District No. 1 Disbursements** – Motion by Rostollan, second by DesJardins to approve Sanitary District No. 1 disbursements for 8/15/16, check numbers 2128-2134 for \$17,627.17, all members present voted aye, motion carried.

ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:02 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary