

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 17, 2016

ALL TO ORDER: Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Dan Rostollan, Supervisor Nancy DesJardins, Supervisor Brian Hoffmann and Supervisor Tom Stoelb. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/ Road Supervisor Rick Meyer. Supervisor DesJardins excused for an emergency at 8:26 pm.

PLEDGE OF ALLEGIANCE: Was recited.

PUBLIC COMMENT:

- Ron Gildner, 1037 Janewood Lane - Questioned the board why new signs have been placed on the beach not allowing residents to walk on it. The Chair informed Gildner public comment does not allow for dialog, you can contact the Town Office and explained these signs are showing the right-of-way and that you can walk between these signs.
- Claudia Bricks, 314 Pioneer Road – Understands the board has a tough decision to make regarding training and requirements for the fire chief. Attended the Ad Hoc Committee Meetings, listened to the Fire Fighters allegiance to the Chief and studied this issue. The fire chief is the one person held accountable for the success or failure of the Fire Department. This is not a popularity contest, as a teacher you update training regularly to keep the license, all skilled trades go back to school for 24 continued education every four years. The Town's best interest is to have a Fire Chief who sets the attitudinal tone for the Department, engage in the highest levels of integrity, self-development and continually raises the standard for the department and its personnel. Recommends the board to stick with the qualifications outlined in the proposed Ordinance.
- Phil Mersberger, 975 Middle Road – Attended the public meeting held at the BRFD and listened to the loyalty expressed by fellow fire fighters. Questioned the board the cost to hire a fire chief would be expensive and urged the Board to consider granting an amendment in the bylaws on the fire chief requirements for financial and seam-less transaction purposes.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, October 3, 2016 –** Motion by Stoelb second by Hoffmann to approve the draft minutes of the October 3, 2016 Town Board Meeting, all members present voted aye, motion carried.
2. **Sheboygan Falls School District, Jean Born Superintendent and Vicky Bramstedt, Board Member, discussion concerning School District Referendum** - Presentation and materials were provided on the background of the Sheboygan Falls School District and information concerning the referendum on the November 8th election to build a new middle school.
3. **South13th Street/Woodview Ave/Ridgewood Ln, Bid Award; Joel Van Ess, Abacus Engineers recommendation –** Joel Van Ess provided a review of the bids submitted, will need additional time to contact several of the bids for follow up before making a recommendation. This will be placed on the next agenda.
4. **Park and Forestry; Greg Hopkins and Gerry Bertsch**
 - a. **Request to escrow \$5,000 capital outlay grant in the 2016 budget to 2017 to support the 2016 Stewardship Grant -** Motion by Rostollan second by DesJardins to approve placing 2016 Town Budget Capital Outlay-Parks unspent funds into a "Committed" fund balance for use in the 2016 Stewardship Grant match; a grant which stretches in the calendar year 2017 all members present voted aye, motion carried.
 - b. **Request \$5,000 from capital outlay for 2017 Stewardship Grant -** Motion by Rostollan second by Hoffmann to request \$5,000 Capital Outlay – Parks to be placed in the Town Annual Budget for 2017 all members present voted aye, motion carried.
5. **Town of Wilson Municipal Fire Department**
 - a. **Approval of Chapter 11; Fire Department Ordinance and Fire Department Bylaws** - The board discussed the proposed ordinance, requirements and qualifications of the Fire Chief Officer duties. Each supervisor provided their thoughts on the Ordinance. Motion by Rostollan second by Hoffmann to allow Brian Schmitt to stay on as Fire Chief indefinitely, resign from the Oostburg Fire Department as of December 31st, 2016, completion of the Hazardous Materials Operation level course and is subject to any other future requirements that any government level may pass. Brian Schmitt states he would not resign from the department. Hoffmann removes the second and the motion dies. Motion by Stoelb second by Rostollan to approve Chapter 11; Fire Department Ordinance and

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Fire Department Bylaws as presented, on roll call vote; Rostollan-aye, Hoffmann-abstain, DesJardins-aye, Stoelb-aye, Chair-aye. Motion carried.

- b. **Selection of the Fire Advisory Committee** - The committee requires two board members and three community members for positions. Nomination by Stoelb for Supervisor DesJardins was made, DesJardins accepted the nomination. on roll call vote, Rostollan-aye, Hoffmann-aye, DesJardins-abstain, Stoelb-aye, Chair-aye, nomination carried. Nomination by DesJardins for Supervisor Rostollan was made, Rostollan accepted the nomination, on roll call vote Stoelb-aye, DesJardins-aye, Hoffmann-aye, Rostollan-abstain, Chair-aye, nomination carried. Supervisor DesJardins and Rostollan are the two board representatives to serve on the advisory committee. The advisory committee is also made up of three community members. Nomination by DesJardins for resident Glen Genske, Glen not present, nomination tabled to next meeting to receive a written acceptance of position. Nomination by Stoelb for Claudia Bricks was made, resident Claudia Bricks present accepted the nomination, on roll call vote Rostollan-aye, Hoffmann-aye, DesJardins-aye, Stoelb-aye, Chair-aye nomination carried. Other nominations will be considered at the next meeting.
6. **Review, discussion and approval of the 2017 Town Budget** – Motion by Hoffmann second by Stoelb to approve the 2017 Town Budget with the adjustments that were discussed, on roll call vote Stoelb-aye, Hoffmann-aye, Rostollan-aye, Chair-aye, DesJardins-absent, motion carried.
7. **New Liquor License Application for period July 1, 2016 – June 30, 2017; Ismail Abazi Agent, 4323 Moringview Court, Apt # K208, Sheboygan, WI 53081, Parkside Restaurant, 6727 S. Business Drive, Sheboygan, WI; Filed September 27, 2016. Class “B” Fermented Malt License and Class “C” Wine License** - Motion by Hoffmann second by Stoelb to approve the Liquor License Application for period July 1, 2016 – June 30, 2017 for Ismail Abazi, 4323 Moringview Court, Apt #K208, Sheboygan with a correction on the application to read June 30, 2017, all members present voted aye, motion carried, DesJardins not present.
8. **Land division request from David Koepp, W1385 Town Line Road, Oostburg, WI. Proposed Subdivision Platt of tax parcel number 59030463583, consisting of 29.25 acres. This request is for parcel located North of Town Line Road, located in the Southwest corner, Section 23, Township 14 Range 23, Sheboygan County, WI** – Motion by Stoelb second by DesJardins to approve David Koepp, W1385 Town Line Road, Oostburg proposed Subdivision Platt request for parcel 59030463583 consisting of 29.25 acres all members present voted aye, motion carried, DesJardins not present.
9. **Motion to finalize the Pros4 Technology IT Computer consultant contract** – Motion by Rostollan second by Hoffmann to charge Sanitary District No. 1 a one-time fee of \$700 and an annual ongoing fee of \$1,472 for IT Maintenance Service and Sanitary District No.2 a one-time fee of \$175 and an ongoing fee of \$368 for IT Maintenance Service, for two years, all members present voted aye, motion carried, DesJardins not present.
Motion by Rostollan second by Hoffmann to enter into a two - year contract with Pros4 Technology for IT Maintenance Services and a monthly maintenance fee of \$509.00, all members present voted aye, motion carried, DesJardins not present.
10. **Approval of the draft Fall Newsletter** – The board reviewed and approved for printing.
11. **Proposals for Town Hall furnace** - Furnace proposals were reviewed and compared. Motion by Stoelb second by Hoffmann to hire Jim's Royal Heating & Air, LLC, Option #2 Gold for \$6,590.00, all members present voted aye, motion carried, DesJardins not present.
12. **Public Comment:**
- Mary Faydash, 5631 Driftwood Lane - Expressed why there was concerns regarding the requirements for the Fire Department Chief, and questioned the amount of the time taken by the board to decide based on what the law states rather than feelings. Appreciates that the Board made the correct decision on this issue.
 - Gerry Bertsch, 5735 Wind Dancer Court - Shared his background as a volunteer fire fighter, offered to be considered for the Fire Advisory Committee should they need someone with leadership qualities.
 - Matt Fore, 5523 Shorecrest Road – Presently on the BRFD and thanked the Board for making the right decision for the fire department.
13. **Reports:**
- a. **Maintenance** - Mentioned heavy traffic now on Moening Road due to S. Business Drive detour with the sewer construction. Talked to the City of Sheboygan and Sheboygan County officials to improve detour direction signs and weight restrictions for semi-trucks and to monitor this traffic adequately. Discussed harvesting and damages with shoulders along roads. Updated the Board on finding a methane monitoring device for the two homes located at the

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Landfill. There was a question raised about signage and barricades at Lakeshore Drive and Weeden Creek and will call for more information. After discussion, The Board reassures with the decision that a person may walk along the beach where the sand is wet near lakeshore complying with the signs.

- b. **Treasurer** – Discussed balance sheet, checking accounts, and deposits. Explained the auditors were in the office to check accounting files and ran smoothly.
 - c. **Clerk** – Mentioned there are many comments and questions with the referendum in the office and early voting in the Clerk's Office is under way and has been very busy. Discussed Chapter 11 that was just passed as there is already an ordinance with election officials and recommended switching numbers.
 - d. **Town Board** – Discussed cat licensing and an ordinance. Also, discussed details concerning the garbage referendum meetings.
 - e. **Disbursement Reports: Black River Fire Department, Town of Wilson First Responders, Town of Wilson - No Check on Hold.** Motion by Rostollan second by Hoffmann to approve disbursements dated 10/17/2016 check numbers 19095 – 19119; Black River Fire Dept. for \$2906.24, check numbers 19095 - 19104, Town of Wilson for \$10,973.44, check numbers 19105 – 19119, for total disbursements of \$13,879.68 all members present voted aye motion carried, DesJardins not present.
14. **ADJOURN:** Motion by Stoelb second by Rostollan to adjourn at 10:15 p.m., all members present voted aye motion carried DesJardins not present.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk