

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 16, 2015**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:38 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Brian Hoffmann, Tom Stoelb, and Dan Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran and Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; November 2, 2015** - Motion by Rostollan, second by DesJardins to approve the November 2, 2015 Meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Maintenance updates presented by Sanville and Kiehl.
3. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – Reminder of upcoming CMOM training. Sanitary employees sign up through Mandy.
 - d. **Commissioners** - No report.
4. **Sanitary District No. 1 Disbursements** - Motion by Rostollan second by Hoffman to approve disbursements – check numbers 1956 – 1970 for \$16,275.48, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb, to adjourn at 5:46pm, all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary