

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF APRIL 18, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:55 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Dan Rostollan, and Brian Hoffmann. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; April 04, 2016** – Motion by DesJardins, second by Stoelb to approve the April 04, 2016 meeting draft minutes, all members present voted aye except for Hoffmann, who abstained due to prior excused absence, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Kiehl reported on air release valves, hoses have arrived but still need valves which costs \$622 per piece. 5 valves are needed. Preferably stainless steel. Kiehl recommends purchase of stainless steel valves without back flush from Crane Engineering. We will install our own valve and nipple. Motion by DesJardins, second by Stoelb, to purchase 5 series S pressure sewer valves from Crane Engineering, no to exceed \$3500.00. By roll call vote, Rostollan – aye, Hoffmann – aye, DesJardins – aye, Stoelb – aye, President – aye, motion carried.
3. **Discussion on date selection for Sanitary District 2016 Annual Meeting** – Motion by Rostollan, second by Stoelb to set SD2 Annual Meeting for April 19, 2016 immediately following Sanitary District 1 Annual Meeting, all members present voted aye, Hoffmann not present, motion carried.
4. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – Request a copy of annual audit report be provided to Aldrich Chemical in advance of Annual Meeting.
 - d. **Commissioners** – No report.
5. **Sanitary District No. 2 Disbursements** – Motion by Rostollan, second by DesJardins to approve 4/18/16 disbursements – check numbers 1799-1802 for \$2882.22, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 6:09 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary