

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JUNE 06, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:54 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Daniel Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technician Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; May 16, 2016** – Motion by DesJardins, second by Stoelb to approve the May 16, 2016 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported on his recent meeting with Brett Edgerly from the Village of Kohler regarding the issue of mistaken ownership over the damaged pipe. Village of Kohler originally believed the pipe belonged to them and paid for repair. The damage was caused by contractors working for WPS who failed to obtain proper locate, neither Village of Kohler nor Town of Wilson received a locate for the work to be done. Contractor was sourced by and provided service for WPS. No involvement to Town of Wilson. Brett Edgerly contacted contractor asking for resolution, now awaiting response. Village of Kohler states their willingness to pay 1/3 of the repair cost. While the pipe belongs to Town of Wilson, Commissioners are of the belief that the liable party, who is the contractor through WPS, should pay for the damage.
3. **Review and approval of SEH amendment to original service contract** – Motion by DesJardins, second by Rostollan to approve SEH amendment to original service contract with updated price quote, all present voted aye, motion carried.
4. **Renewal of Schenck audit service contract for SD2** - Motion by Rostollan second by DesJardins to approve 3 year agreement with Schenk for annual accounting and auditing services for years 2017-2019, all present voted aye, motion carried.
5. **Review request by Sigma Aldrich from May 16, 2016 public comment request asking for SD2 Commissioner's Meetings to start before SD1 Commissioner Meetings and to provide a set start time** – Motion by DesJardins, second by Hoffmann to change order of Sanitary District Commissioner's Meetings wherein SD2 Commissioner's Meeting to start at 5:30 pm and SD1 Commissioner's Meeting to follow immediately thereafter.
6. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
7. **Sanitary District No. 2 Disbursements** – Motion by Hoffmann, second by Rostollan to approve 6/06/16 disbursements – check numbers 1810 to 1812 for \$3,470.19, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 6:10 p.m., all members present voted aye, motion carried.