

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 20, 2017**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Acting President Rostollan called the Sanitary District No.1 Commissioners Meeting to order at 5:56 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann excused absence. Commissioners Daniel Rostollan as Acting President. Commissioners Tom Stoelb, Nancy DesJardins and Brian Hoffmann. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** Acting President Rostollan called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; Marcy 06, 2017** - Motion by DesJardins, second by Stoelb to approve the March 06, 2017 meeting draft minutes, all members present voted aye, motion carried, Hoffmann abstained, President Ehmann not present.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported arrival of safety equipment. Kiehl reported that he is still seeking authorization to enter 301 Black River Dr. to pressure test the line near sink-hole.
3. **Resolution to rename Sanitary District No.1 LGIP account #2 from "Designated Equipment Replacement" to "Reserve for Operation, Maintenance, Repair and Replacement" and LGIP account #4 from "Restricted Equipment Replacement" to "Reserve for Operation, Maintenance, Repair and Replacement"** – motion by Stoelb, second by DesJardins to adopt the resolution to rename the LGIP accounts as presented, all present voted aye, motion carried, President Ehmann not present.
4. **Consideration to reschedule July 3<sup>rd</sup> Sanitary District No.1 meeting** – motion by Stoelb, second by DesJardins to reschedule SD1 meeting from July 3, 2017 to July 5, 2017 at its regularly scheduled time, all present voted aye, Hoffmann voted nay, motion carried, President Ehmann not present.
5. **Consideration to change Sanitary District No. 1 Commissioner meeting times** – motion by DesJardins, second by Stoelb to change SD1 regular meeting time to begin at 5:30pm starting June 5, 2017, all present voted aye, motion carried, President Ehmann not present.
6. **Reports:**
  - a. **Clerical Assistant** – Tran confirmed initiation of soil boring on Indian Mound Rd. project; Strand will complete man-hole survey Tuesday, March 21, 2017; communication was sent by letter to resident at 301 Black River Rd. requesting access to grinder pump for purposes of pressure testing sewer line.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – Acting President Rostollan suggests adding to next agenda the topic on Sanitary District oversight and management.
7. **Sanitary District No. 1 Disbursements** – Motion by Stoelb, second by DesJardins to approve disbursements for 3/20/17, check number 2245 - 2258 for \$20,424.29, all members present voted aye, motion carried, President Ehmann not present.  
Motion by Stoelb, second by DesJardins to approve 3/1/2017 payroll disbursements for \$1,191.64, all members present voted aye, motion carried, President Ehmann not present.  
Motion by Stoelb, second by Hoffmann to approve 3/15/2017 payroll disbursements for \$1,708.93, all members present voted aye, motion carried, President Ehmann not present.

**ADJOURN:** Motion by Stoelb, second by Hoffmann to adjourn at 6:15 p.m., all members present voted aye, motion carried, President Ehmann not present.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary