

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MAY 15, 2017 TOWN BOARD MEETING

Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Dan Rostollan, Supervisor Nancy DesJardins, Supervisor Brian Hoffmann and Supervisor Tom Stoelb. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Road/Maintenance Supervisor Rick Meyer.

PLEDGE OF ALLEGIANCE: Was recited.

PUBLIC COMMENT: Chair Ehmann called for Public Comment and hearing none Public Comment was closed.

APPOINTMENTS / NEW & OLD BUSINESS:

1. Approval of the draft minutes, May 1, 2017 - Motion by Stoelb second by DesJardins to approve the draft minutes of the May 1, 2017 Town Board Meeting, all members present voted aye, motion carried.
2. The Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which it is or is likely to become involved. (The subject of the closed session is the proposed annexation of Kohler real estate from the Town to the City of Sheboygan.) The Board reserves the right to reconvene to open session to take action on the subject of the closed session. Motion by Stoelb second by DesJardins to move into closed session on roll call vote, Stoelb – aye, DesJardins – aye, Hoffmann – aye, Rostollan – aye, Chair – aye, motion carried. At 7:26 pm the board returned to open session.
3. **Review and approval of the annexation newsletter** – The newsletter will be forwarded to the board later in the week for review.
4. **Chair Appointment to serve on the Tourism Zone Commission** – No appointment needed
5. Consideration to approve renewal of the Town Insurance Policy - Motion by Rostollan second by DesJardins to approve the EMC quote for \$56,807 for period 6-3-2017 to 6-3-2018 all members present voted aye, motion carried.
6. Consideration to amend New Single-Family Residence Building Fee Schedule - Motion by Rostollan second by Hoffmann to increase the New Single-Family Residence Building Fee for not more than 2,999 square feet to \$740 all members present voted aye, motion carried.
7. Consideration of a new lease agreement for office copy machine – Motion by Rostollan second by DesJardins to approve the 60-month lease agreement with Rhyme for the monthly amount of \$157.83 for copier CS3552ci includes toner, black/white copies at .0099 and the 3-Tier color billing, all members present voted aye, motion carried.
8. New Operator License Application, July 1, 2016 - June 30, 2017 - Motion by DesJardins second by Stoelb to approve the Operator License for Tricia Warner from July 1, 2016 – June 30, 2017 all members present voted aye, motion carried.
Motion by DesJardins second by Stoelb to approve the Operator License for Nicole Muecke from July 1, 2016 – June 30, 2017 on voice vote four members- aye, one - nay motion carried.
9. **Public Comment:**
 - Greg Hopkins, Park and Forestry Chair – A tree planting event will be held at Schinker Creek Park on Saturday, June 10th from 8 am – 1 pm, volunteers will be needed. 58 trees will be planted received through the Emerald Ash Borer Mitigation Grant.
10. **Reports:**

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- a. **Maintenance** – Meyer suggested looking at S. 18th Street drainage issue with Chuck Nahn who will be here to review other drainage issues. New toddler toys for Jung Bell Tower park are assembled ready to be installed with a ground base, next will start on the fitness trail.
 - a. **Treasurer** - Balance sheet, cash balances, activity reports, Fire Dept. activity reports and financial information was shared. New PO's were created for the fire department.
 - b. **Clerk** - Future agenda items were discussed.
 - c. **Town Board** - Future topics discussed
11. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson - No Checks on Hold:**
Motion by Hoffmann second by DesJardins to approve disbursements dated 5/15/2017 check numbers 19517- 19550; Town of Wilson First Responders check number 19517 for \$3,000; Town of Wilson check numbers 19518 - 19550, for \$23,657.34, total disbursements for \$26,657.34 all members present voted aye motion carried.
Motion by DesJardins second by Stoelb to approve the payroll disbursements dated 5/10/2017, for \$12,737.44 on roll call vote all members present voted aye, motion carried.
Motion by Hoffmann second by DesJardins to approve the payroll disbursements dated 4/26/2017, for \$10,481.24 on roll call vote all members present voted aye, motion carried.
12. **ADJOURN:** Motion by Stoelb second by Rostollan to adjourn at 8:15 p.m., all members present voted aye motion carried

Minutes Respectfully Submitted by: Georgene Lubach, Clerk