

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF MAY 15, 2017**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Brian Hoffmann, Daniel Rostollan, Nancy DesJardins and Tom Stoelb. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes;**
  - a. **April 24, 2017, Special Meeting Minutes** – Motion by DesJardins, second by Rostollan to approve the April 24, 2017 draft Special Meeting Minutes, all members present voted aye, motion carried.
  - b. **May 01, 2017, Commissioner Meeting Minutes** Motion by DesJardins, second by Stoelb to approve the May 01, 2017 draft meeting minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported on successful flow meter review, no need to adjust calibration.
3. **Phil Bzdusek of Strand; CTH OK Manhole Adjustment project bid review and award** – Motion by DesJardins, second by Stoelb, to approve CTH OK Manhole Adjustment project bid by Buteyn-Peterson Construction Co., Inc. for \$57,990, all members present voted aye, motion carried.
4. **Reports:**
  - a. **Clerical Assistant** – Tran reported on Indian Mound Road project status and CTH OK Road Expansion project status, will also be initiating CMAR reporting.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – Rostollan suggested consideration to expand SD1 to include Kohler properties.
5. **Sanitary District No. 1 Disbursements** – Motion by Hoffmann, second by DesJardins to approve disbursements for 5/15/17, check number 2284-2294, for \$2560.72, all members present voted aye, motion carried.  
Motion by DesJardins, second by Stoelb to approve payroll disbursements for 4/26/17, check number 50332 for \$2,351.45, all members present voted aye, motion carried.  
Motion by DesJardins, second by Hoffmann to approve disbursements for 5/10/17, check number 50333 for \$1,378.99, all members present voted aye, motion carried.

**ADJOURN:** Motion by Stoelb, second DesJardins to adjourn at 5:52 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary