

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF FEBRUARY 20, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Brian Hoffmann, Nancy DesJardins and Daniel Rostollan. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; February 20, 2017** - Motion by Stoelb, second by Rostollan to approve the February 06, 2017 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported on contact from resident, Mike Bergin, regarding possible sink-hole matter, was reviewed by Sanville, Kiehl and Rick Meyer, identified as a pothole and will be corrected with proper fill; discovered manhole with groundwater which has since resolved itself; jetting now completed, video showed a leak at a manhole connection which will be undergoing repair; City of Sheboygan will be borrowing SD1 water sampler for a week; Flyght will be looking into low current draw at Pump #1, Cty KK.
3. **Review bids and select contract bid for 2017 OK Corridor Expansion Project** – Motion by Stoelb, second by Hoffmann to accept estimates from Strand and Associates to perform manhole adjustments for Sheboygan County Road OK Expansion Project, by roll call vote President Ehmann – aye, Rostollan – nay, Hoffmann – aye, DesJardins – aye, Stoelb – aye, motion carried.
4. **Select Geotechnical exploration proposal for sewer repair project** – Motion by Stoelb, second by DesJardins to accept bid from River Valley Testing Corporation for geotechnical subsurface exploration, the amount not to exceed \$3,788.00, by roll call vote President Ehmann – aye, Stoelb – aye, Rostollan -aye, Hoffmann – aye, DesJardins – aye, motion carried.
5. **Schedule date for special meeting to inform effected residents of sewer repair project** – Special Meeting regarding Indian Mound Rd. Repair Project to be held on Monday, April 24, 2017, starting at 6:30 pm at Town Conference Room.
6. **Schedule date for 2017 Sanitary District No. 1 Annual meeting** – 2017 Sanitary District No. 1 Annual Meeting to be held on Monday, April 17, 2017 at Town Conference Room, to begin at 5:15pm prior to Sanitary District No. 2 meeting.
7. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
8. **Sanitary District No. 1 Disbursements** – Motion by Stoelb, second by Rostollan to approve disbursements for 2/20/17, check numbers 2230-2239 for \$44,455.70, all members present voted aye. Motion carried. Motion by Stoelb, second by Rostollan to approve payroll disbursements, check number 50326 for \$1,077.57, all members present voted aye, motion carried. Motion by Stoelb, second by Hoffmann to approve payroll disbursements, check number 50327 for \$2,485.62, all members present voted aye, motion carried.

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ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:43 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary

UNOFFICIAL