



Town of Wilson News

Sheboygan County, Wisconsin

May 2014

Website: www.townwilson.com

2014 ELECTIONS

Mark your calendar: August 12, 2014, Partisan Primary
November 4, 2014, General Election

Town of Wilson voters vote at the Town Hall, 5933 S. Business Drive, the older building in the parking lot. On the day of election polls are open 7:00 am until 8:00 pm.

myvote.wi.gov is the website to answer all your voting questions, check your voter status, see a sample ballot, learn who your representatives are, obtain a voter registration form (GAB-131) or absentee application (GAB-121).

Name change, address change or first time voter, you are required to fill out form GAB-131 before you vote. Prior to Election Day you can submit this completed form at the clerk's office or access this form at myvote.wi.gov. On Election Day stop at the registration table and complete GAB-131 before you cast your ballot.

First time voters or new voters in the state of Wisconsin be prepared to show "Proof of Residency" along with your completed form GAB-131. Example: a current, valid government issued document, utility bill, bank statement or driver's license showing your current address.

Vote in person also known as "early voting" at the municipal clerk's office is available Monday – Thursday, 8:00 am – 4:30 pm two weeks before an election and the Friday before the election 8:00 am – 5:00 pm.

2014 the dates are: July 28 – July 31 and August 4 - 8

October 20 – October 23 and October 27 – October 31

If you are indefinitely confined you are eligible to receive an absentee ballot automatically. Complete form GAB-121 found on myvote.wi.gov or contact the clerk's office. Please remember all absentee ballots must be returned or you are removed from the absentee ballot list. Feel free to contact the clerk's office if you have any questions.

TOWN ASSESSOR

The Town's assessor Grota is in the process of compiling and finalizing the Re-Valuation of the Town of Wilson's properties. Watch for this in the mail the 3rd – 4th week of July.

Open Book is scheduled for Thursday, August 14, 2014 from 12: 00 pm – 4:30 pm and 6:00 pm – 8:00 pm.

Board of Review is scheduled September 11, 2014 from 6:00 pm – 8:00 pm

Respectfully Submitted by: Georgene Lubach, Interim Clerk

DRAFT MINUTES OF APRIL 15, 2014 ANNUAL TOWN MEETING

PRESENT: Town Board Chair David Gartman, Town Board Supervisor Dale Sommer, Town Board Supervisor David Senkbeil, Town Board Supervisor Dan Rostollan, Interim Town Clerk Georgene Lubach, Town Treasurer Laurie Pankratz, Town Accountant Bryan Grunewald and town residents. Town Board Supervisor Brian Hoffmann arrived at 8:15.

1. **CALL TO ORDER** – Meeting called to order by Town Board Chairperson David Gartman 7:00 p.m. posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.
2. **PLEDGE OF ALLEGIANCE** was recited. A moment of silence was observed for Park and Forestry Committee member Bernie Brentrup who passed away, April 6, 2014.
3. **MINUTES** – Motion by Mike Bergin, to approve Draft Minutes of April 16, 2013 Annual Meeting as submitted; second Guy Jones, motion carried by majority vote.
4. **INTRODUCTION OF TOWN OFFICERS AND TOWN EMPLOYEES** –
 - Town officers were introduced; those present were acknowledged, stating length of their term. Mary Hoffmann read a statement from outgoing Supervisor Brian Hoffmann who was not present. Newly elected Town Board Supervisor, Nancy DesJardins was introduced.
 - Town Clerk, Town Treasurer, Maintenance Department Supervisor and Staff were introduced and those present were acknowledged.
 - Office Staff and Sanitary Department were introduced, those present were acknowledged.
5. **FINANCIAL AND AUDIT REPORTS, Bryan Grunewald, Schenck, SC (Town Accountant)** – Bryan Grunewald presented the Statement of Assets, Liabilities and Fund Balances and Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balance for the year ended 2013 and explanations thereof.
6. **WAGE AND SALARY REPORT** – Chairman, Guy Jones presented the committee's recommendations for elected officials. Acknowledged Heidi Brake committee member who resigned this year.
 - **Town Constables** - Recommendation to increase hourly wage by 3% for the term beginning April 2015 – 2017. Discussion, Motion by Gerry Bertsch, to increase hourly wage by 3% for Town Constable effective with April 2015 term, second by Mary Hoffmann; motion carried by majority vote.
 - **Town Treasurer** - Recommendation is no change in salary with the taxes now to be collected at two banks. Motion made by Shelly Weidig, to increase the salary 3% for the next two years, 2nd by Heidi Brake; motion was not carried. No other motions were made.
 - **Town Clerk** – Recommendation to increase the salary by 3% for the term beginning April 2015 – 2017. Discussion, Motion by Gerry Bertsch to accept the recommendation by the committee, 2nd by Mike Bergin motion carried by majority vote.
 - **Town Chairman and Town Supervisor** – Recommended to increasing the salaries by 3% for the 2015 – 2017 term. Motion made by Mary Ann Bergin to increase the Town Chairman and Town Board Supervisors salary by 3%, 2nd by Christopher Graff motion carried by majority vote.
7. **First Responders Report** – Nancy DesJardins Service Coordinate reported.
8. **Black River Fire Department Report** – Kory Wendlandt President gave a report.
9. **Fire Partner/Oostburg Fire Department Report** – Chief Rich Neerhof gave a report.
10. **Plan Commission** – Doug Fuller Chair reported.
11. **Park and Forestry Commission Report** – Gerry Bertsch reported on progress and future developments.
12. **Maintenance and Roads Supervisor Rick Meyer** – Provided a roads report.
13. **Brian Hoffmann Town Board Supervisor** – Shared a good bye statement of appreciation and thanked the town, the office, and the volunteers for their work.
14. **Public input, questions or new business** – Chair Gartman thanked the town board members for their team work approach and contribution. Mike Bergin asked to make a motion; Motion was made by Mike Bergin to appoint the Town Clerk and Treasurer and not be elected, 2nd by Fred Stone. Discussion to confer with legal the action of this motion. Motion was carried by majority vote.
Motion was made by Mary Hoffmann to include the motion changing the status from a voting position to an appointed in the next newsletter informing the general public of this motion if after legal has reviewed this motion and it holds, 2nd by Mary Ann Bergin; motion carried by majority vote.
15. **ADJOURN** – Brian Hoffmann moved to adjourn, second by Mary Ann Bergin, motion carried by unanimous vote and meeting adjourned at 9:06 p.m.

Minutes Submitted by: Georgene Lubach, Interim Clerk

TOWN OF WILSON/BLACK RIVER FIRE DEPARTMENT NEWS

We are happy to report that Kohler Company has graciously donated a whole building generator to be installed at Black River Fire Department. BRFD submitted for \$15,000.00 to be allocated into the capital outlay fund, for the department in the 2014 fiscal year budget. This was approved by the Wilson Town Board. Installation of the new generator should be completed this spring and will allow the fire department to be operational 24/7 for all emergency services in case of power outages and also continue the improvements in helping to create the building as an emergency shelter for the residents if needed.

BRFD is also proud to announce the formation of the BRFD Explorer's program. This program allows all high school students the opportunity to experience and learn the skills associated with fire fighting with the hopes they will grow into firefighters and join on and become members of BRFD. The program is sanctioned by the Boy Scouts of America and governed by the Black River Fire Department. As of January 2014 we have 5 students enrolled in the program. We feel this is an exciting new way of recruiting future firefighters for our department and reaching out to these young adults in our community.

We also would like to remind all the residents to be careful with open campfire pits and burning. If you need a burning permit, please contact either the BRFD Chief or one of the BRFD Assistant Chiefs to obtain one. Please also remember to keep gas grills in safe locations and away from buildings when using.

Residents can call the Fire Chief, Brian Schmitt at (920) 918-0121 brianschmitt@frontier.com or Asst. Chiefs, Todd Hittman at (920) 458-6763 or Jeff Masbruch at (920) 627-9674 with any questions or to make an appointment for an inspection for a permit.

Have a great spring/summer holiday season and be safe.

FIRE SAFETY IS OUR GOAL...

..... WHAT'S YOURS?

Respectfully submitted:

Kory Wendlandt, President
On behalf of all the members of the Black River Fire Department

THANKS AGAIN FOR YOUR SUPPORT,

TOWN OF WILSON/BLACK RIVER FIRE DEPARTMENT

SANITARY DISTRICT NEWS

Automatic Payment Option Coming Soon!

In an effort to streamline and expedite the sewer payment process of Town of Wilson residents, Sanitary District No. 1 is implementing an electronic payment option that will automatically transfer your sewer payments from your personal savings or checking account to the Sanitary District. Many residents have requested this form of payment over the past several years and the Sanitary District is pleased to offer such a service. Letters and forms are currently being created and should be mailed out in the near future. Sanitary District No. 1 is hoping to implement this plan for the payment of your second quarter bill which will be mailed out in the first week of July

Why do my Sewer Charges keep going up?

Many residents have called the Sanitary District office asking why they continue to see an increase in the O&M portion of their sewer bill every year. This rate is set every year prior to the Budget hearing in late fall and shouldn't be a surprise to anyone when they see it on their first quarter bill. The largest portion of the budget continues to be treatment costs. Treatment is the process of cleaning the sewage. As the Wastewater Treatment Plant continues to raise treatment costs, these costs need to be reflected on quarterly sewer bills. In 2013 the Sanitary District paid nearly \$166,000 in treatment fees. 1135 residents paid \$37 per quarter for a total of \$167,980. Therefore it is plain to see that treatment costs account for nearly 99% of all the money that is collected from the Sanitary District.

What Do "O&M" and "Debt Service" Mean On My Bills?

O&M stands for "Operations and Maintenance". That fee is currently \$40/quarter and is the same for every resident. The money collected as O&M is the money needed to provide sewer service.

Debt service is related to when you connected to the Sanitary District sewers when your house was built. The amount of money it costs the Sanitary District to connect your property to the sewer line is approximately \$3000 depending on your subdivision. Because you may have only paid \$1500 or \$2000 at the time you home was built, we charge you a quarterly rate until the \$3000 is paid in full. Once you have paid this off, there will no longer be this additional charge on your sewer bill.

PLEASE EXCUSE OUR INK

The Sanitary District has been experiencing problems with our laser printers. We apologize if your bill was lighter than normal. We are working to get the problem corrected before the next bills are sent out.

Please Remember to Use "Suite 101"

In order for us to process payments quickly, it is important that you change your automatic bill pay programs to include the suite number on your checks. Thank you!

CHANGE IN CONNECTION FEES

On March 17, 2014 the Commissioners of the Sanitary District unanimously passed a motion changing connection fees for all new Sanitary District residents requesting to connect to the municipality sewer. Presently residents must pay \$2000 to connect to the Sanitary District when building a new home. They will now pay an additional \$1000 in assessments at the time the permits are granted. Instead of charging quarterly debt service to these residents, they will now pay this extra \$1000 assessment fee. This will make the bills cleaner and the record keeping easier.

Submitted by: Laurie Pankratz, Town Treasurer

Phone (920) 208-2390 ext. 302 or email treasurer@townwilson.com.

DOG LICENSES

Have you recently acquired a dog or are considering it? By Town Ordinance, "The owner of a dog that is kept in the Town of Wilson which dog is more than five (5) months of age on January 1 of any year, or five (5) months age within the license year, shall annually, or on or before the date the dog becomes five (5) months of age, pay the dog license tax and obtain a license." Dog licenses for 2014 are available from the Town Treasurer's office. The license is valid January 1st through December 31st. The dog license tax is \$7 for a neutered or a spayed dog, and \$14 for a dog not neutered or not spayed, or ½ of these amounts if the dog became 5 months of age after July 1st of the license year. A copy of the current **Certificate of Rabies Vaccination indicating if the dog is neutered or spayed** must be presented. A \$25 late fee is assessed for each licensable dog that is not licensed by March 31st, or within 30 days of acquiring ownership of a licensable dog.

In-Person At the Town Treasurer's office, phone (920) 208-2390 ext. 302 or email treasurer@townwilson.com.

Mail or Drop Box To request a license by mail or by the drop box located to the left of the Town office main entrance door, enclose a payment check made to the Town of Wilson-Treasurer, a copy of the current **Certificate of Rabies Vaccination** indicating if the dog is neutered or spayed, and a self-addressed stamped envelope. The license (and Rabies Certificate) will be mailed to you.

*If you no longer own your dog that was licensed in the Town of Wilson this year or last year, please send the completed form **NOTICE OF DOG DECEASED OR NOT OWNED** to the Town Treasurer's office. The form is available on the website www.townwilson.com or from the Town Treasurer. THANK YOU.*

On-line Property Tax and Assessment Information

Sheboygan County website: www.sheboygancounty.com

[Land Records](#) tab - Scroll down and click box, if you agree- Yes, I have read and agree

[Public Access](#) tab, [Real Estate Lookup](#) tab, select a property

SHEBOYGAN COUNTY SECOND INSTALLMENT PROPERTY TAX INFORMATION

This is a reminder that Sheboygan County residents who postponed the second installment of their 2013 real estate taxes will need to pay that balance on or before July 31, 2014.

The County Treasurer's Office has been working with 13 banks throughout Sheboygan County to assist with the collection of second installment property taxes. Residents will find this option very convenient in that they may not have to travel as far to pay in person; parking will be convenient; there will be bank tellers at every branch to handle the volume of payments efficiently; a receipt will be available immediately; and several banks have Saturday hours. Residents do not have to have an account with the bank branch where they pay their property taxes.

There are some things that residents need to know when paying at any of the bank lobby locations.

1. Residents need to bring their tax notice(s) along to the bank branch lobby with their payment.
2. Residents need to pay taxes in the lobby. Payments will not be accepted through the drive-through.
3. Questions about any information on the tax notice will be directed to the Sheboygan County Treasurer's Office, 459-3015.

A complete list of banks and their hours will be included on the notice that will be mailed in June and no later than June 15th. If residents have any questions regarding their property taxes, they should call the Sheboygan County Treasurer's Office at 920-459-3015.

Respectfully Submitted By: Laura Henning-Lorenz, Sheboygan County Treasurer/Real Property Listing

TOWN MAINTENANCE

Waste Disposal Permit

The Town of Wilson implemented a Residency Identification Tag System to insure that only our Town residents have access to the Recycling Center. **Town Residents are required to hang their I.D. tag from their vehicle's rear view mirror for access into the facility.** This enables Recycling Center staff to easily identify residents. If you have a tag but have forgotten it you will not be allowed to use the facility. We have provided an exit point before the Recycling Center gate that you can use to leave and retrieve your tag. Please do not enter the facility without your tag clearly hanging this avoids putting the staff in a difficult situation having to send you away. You should not be in the facility without your tag. **There is not, and never will be, an exception to this rule.** The success of this program relies on your support. Town employees have been directed to enforce these rules, please show respect to the staff as they assist you with your disposal needs.

If you would like to use the Recycling Center and need a Residency Identification Tag, the Town issues one (1) permit per Town of Wilson address. I.D. tags may be obtained at the Recycling Center on Tuesdays between 8:00 a.m. and 5:00 p.m. or Saturdays between 8:00 a.m. and 4:00 p.m. Documentation of proof of Town of Wilson residency is required (driver license, utility bill, etc.) prior to issuance of an I.D. tag. If you lose your tag or your tag breaks you can be issued a replacement. Replacement for a lost tag is \$10:00 and a broken tag will be replaced for 25 cents.

Things to keep in mind when preparing for your trip to "The Dump"

*** Recycling is mandatory in Wisconsin and states have established responsibilities for local governments related to recycling.** We are required to maintain an effective recycling program for solid waste management, which includes educating its residents. Ongoing education is essential for maintaining high recycling rates in our community. Listed below are the details of the Town's Recycling Policies and Procedures.

*** Corrugated cardboard (non-waxed, non-coated, and non-contaminated) is disposed of separately and placed into its own designated receptacle. Cardboard shall be flattened.** As a courtesy to your fellow residents, flatten your corrugated cardboard or any other boxes at home. This helps keep the lanes of traffic moving at the Recycling Center.

*** Remove all lids and caps from your recycling items.** This improves compacting ability, allows additional disposal capacity and reduces hauling fees.

* **Yard waste/compost items shall not contain garbage items.** Yard waste is applied and tilled into the field at the Recycling Center site by the maintenance department staff. Garbage intermixed with yard waste needs to be removed before it can be applied to the field. Garbage contained in yard waste increases labor and equipment costs.

* **Branches and woody trimmings shall be kept free of all foreign materials (including yard waste).** Town maintenance Department employees move woody materials through a wood chipper and any foreign items mixed in with the branches could cause serious injury to Town employees or cause damage to Town equipment.

* **Metal items.** Removal of wood, plastic, fabric, etc. from metal items will reduce maintenance department labor and increase scrap metal revenue.

***INVASIVE PLANT SPECIES**

Invasive plant species materials are accepted items at the Town's Recycling Center. Proper handling for these items is important. Place invasive plants into bags, this will help prevent spreading of these plants when traveling to the Recycling Center. When arriving at the Center, staff will direct to place your bags in a dedicated location separate from normal yard waste material. Materials will be left in the bags, to prevent further spreading of these plants. Invasive plants will be collected, kept separate and properly disposed by the Town.

***RECYCLING ALUMINUM CANS**

Aluminum cans could be an excellent source of revenue for the Town of Wilson. How? By providing your aluminum cans in a separate blue bag. Single Stream Recycling is relatively new for the Town of Wilson and simply means placing all of your recyclables together into the same **BLUE** bag. The Town of Wilson has been encouraging residents to use this method but it is optional, you can keep your items separate in blue bags if you wish. Providing your aluminum cans in a separate bag helps defer our operating costs at the Recycling Center. Recycling Center staff will collect your blue bagged aluminum cans and place them on the side and will be taken to a scrap metal facility. Monies from selling the cans will then go back into the revenues of the Town. The Town of Wilson encourages you to consider this option when preparing your waste items to be recycled.

***COOKING OILS**

The Town of Wilson Recycling Center is now accepting **Cooking oil**. Please bring your used or unwanted cooking oil (vegetable, canola, olive, peanut etc.) to the Recycling Center. The Town is concerned that some residents might be disposing of these oils into the sanitary system. That practice is harmful to both the Town's and private sanitary systems. Oils discarded down the drain can clog or plug drains, laterals, sewer lines and accumulate in the Town's main pump stations which can lead to expensive flushing or jetting. Putting oils into your private sanitary system could clog your filter bed leading to expensive maintenance or replacement of your system. The Town is properly recycling these oils. Lard and bacon grease are accepted in your normal household trash only.

This issue of the Town of Wilson Newsletter was assembled by a Town of Wilson Volunteer



JUNE 5, 2014

**INTRODUCTION TO CPR:
FRIENDS AND FAMILY
"First 4 Minutes"**

The average ambulance response time to the Town of Wilson was 15 minutes. The Town of Wilson First Responders reduced this with an average on scene time of less than 4 minutes. We want to reduce this even further, starting CPR even before our arrival, to save more lives. It is all about "the First 4 Minutes!"

Class is FREE and is about one hour long.
RSVP by emailing see31588@gotoltc.edu or calling
920-457-1230 or talking to any First Responder
Snacks and Refreshments Provided



**4 OUT OF 5 CARDIAC
ARRESTS HAPPEN
AT HOME**

**LESS THAN 8%
SURVIVE IF OUTSIDE
OF HOSPITAL CARE**

**IMMEDIATE
EFFECTIVE CPR
DOUBLES OR
TRIPLES CHANCES
OF SURVIVAL**

**MORE STATISTICS
AT
WWW.HEART.ORG**

**CLASS WILL BE
HELD IN THE TOWN
OF WILSON HALL**

**TOWN OF WILSON
FIRST RESPONDERS**

5935 South Business Drive
Sheboygan, WI 53081

www.townwilson.com

June 5, 2014
Approx. 7:00 pm



TOWN OF WILSON
5935 SOUTH BUSINESS DRIVE
SHEBOYGAN, WI 53081

Presorted
FIRST CLASS
US Postage Paid
Sheboygan, WI
Permit #78

Contact Information:

Town Office Hours:

Monday - Thursday
8:00 am - 4:30 pm
Phone: (920) 208-2390
Fax: (920) 208-2450

TOWN OF WILSON'S WEBSITE

www.townwilson.com

Sanitary District Office Hour:

Monday and Thursday
8:30 am – 12:30 pm
Tuesday: **12:00 pm – 3:30 pm**
Phone: (920) 694-0088
Fax: (920) 452-0548

David Gartman, Town Chairman
(920) 458-5577 (home) or
(920) 207-8350 (cell)

David Senkbeil, Town Supervisor
(920) 458-3709

Dale Sommer, Town Supervisor
(920) 912-4333

Nancy DesJardins, Town Supervisor
(920) 457-1230

Dan Rostollan, Town Supervisor
(920) 946-5586

James Van Ess, Town Constable
(920) 458-3770

James Whipple, Town Constable
(920) 627-2462

Rick Meyer, Maintenance & Road Supervisor (920) 980-0198
Email: maintenance@townwilson.com

Maintenance Site Disposal Hours:
Tuesday, 8:00am-5:00pm
Saturday, 8:00am-4:00pm

Kory Wendlandt, Black River Fire Dept. President
(920) 452-9128

Brian Schmitt, Black River Fire Dept. Chief (920) 980-0121

Town of Wilson First Responders
Nancy DesJardins, Service Director
Phone: (920) 457-1230
Email: deerfriend@charter.net

Kim Gartman, Co-Director
Phone: (920) 627-2281
Email: kimbermay@hotmail.com

Georgene Lubach, Interim Town Clerk
(920) 208-2390
Email: clerk@townwilson.com

Laurie Pankratz, Town Treasurer
(920) 208-2390, Ext. 302
Email: treasurer@townwilson.com

Mary Goettel, Administrative Assistant
(920) 208-2390
Email: ptstaff@townwilson.com

Shelly Weidig, Clerical Assistant - Sanitary Districts
(920) 694-0088
Email: sanitary@townwilson.com

Larry Hilbelink, Building Inspector/Plumbing Inspector
(920) 946-0252

Tom Rogers, Electrical Inspector
(920) 377-0074