

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JANUARY 03, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Brian Hoffmann, and Nancy DesJardins. Commissioner Daniel Rostollan arrived at 5:40 p.m. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; December 19, 2016** - Motion by DesJardins, second by Stoelb to approve the December 19, 2016 meeting draft minutes, all members present voted aye, Rostollan not present, motion carried.
2. **Steve Peterson of SEH consulting on sewer system improvement along Indian Mound Rd. and review of bids for this project** – Peterson provides recommendation for manner of improvement and will update bid to reflect additional option for extending force main, matter to be revisited. Motion by Rostollan, second by Stoelb to approve contract for Indian Mound Road improvement project as presented for the estimated price of \$9650.00, all present voted aye, motion carried.
3. **Steve Peterson of SEH presenting project bid for 2017 Sheboygan County OK Corridor Road expansion project** – Sanitary District No. 1 plan will be subject to County final plan, which has not been completed.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Station lights are received and in good condition.
5. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
6. **Sanitary District No. 1 Disbursements** – Motion by Rostollan, second by DesJardins to approve Sanitary District No. 1 disbursements for 1/03/17, check numbers 2206-2212 for \$4,988.29, all members present voted aye, motion carried.
Motion by Rostollan, second by Hoffmann to approve Sanitary District No.1 payroll disbursements for 12/7/16, check number 50322 for \$1,098.50, all members present voted aye, motion carried.
Motion by Rostollan, second by Hoffmann to approve Sanitary District No. 1 payroll disbursements for 12/21/16, check number 50323 for \$2,185.70, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 6:33 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary