

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF JANUARY 04, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President Ehmann, Commissioners Nancy DesJardins, Brian Hoffmann, Tom Stoelb, and Dan Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran and Technicians Otis Kiehl and Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; December 21, 2015** - Motion by DesJardins, second by Rostollan to approve the December 21, 2015 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** –Sanville report on Lakeshore pump equipment. Kiehl report on engineer opinion regarding well water diversion effort.
3. **Reports:**
  - a. **Clerical Assistant** – Report on debt service status, 4<sup>th</sup> quarter billing status, corrected and adjusted City flow usage billing between 4<sup>th</sup> quarter 2014 through 3<sup>rd</sup> quarter 2015, reminder on CMOM training for Sanitary district members.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
  - c. **Secretary** – No report
  - d. **Commissioners** – Stoelb to schedule a meeting before next Commissioner’s meeting with technicians, clerical assistant and President to review goals and strategies for engineers.
4. **Sanitary District No. 1 Disbursements** - Motion by Rostollan, second DesJardins to approve 12/9/15 payroll disbursements – check numbers 216-218, 50297 for \$1,205.74, all members present voted aye, motion carried; Motion by Rostollan, second by DesJardins to approve 12/23/15 payroll disbursements – check numbers 219-222, 50298 for \$2,644.36, all members present voted aye, motion carried; Motion by Rostollan, second by Stoelb to approve 1/4/16 disbursements – check numbers 1992-1998 for \$16,088.58, all members present voted aye, motion carried.

**ADJOURN:** Motion by Rostollan, second by Stoelb, to adjourn at 6:00 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary