

## TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

### APPROVED MINUTES OF JANUARY 19, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President David Gartman called the Sanitary District No. 1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President David Gartman, Commissioners Dale Sommer, David Senkbeil, Daniel Rostollan and Nancy DesJardins, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz, and Clerical Assistant Shelly Weidig. Pump station operators Tom Sanville and Otis Kiehl were also in attendance. Atty. John St. Peter arrived at 5:40 p.m.

#### ROLL CALL

**PUBLIC COMMENT SESSION:** None.

#### NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of January 5, 2015 Sanitary District No. 1 Commissioners Meeting:** Motion by Senkbeil to approve draft minutes of January 5, 2015 Commissioners Meeting as printed; second by DesJardins; motion carried by roll-call vote with no nay votes and no abstentions.
2. **Attorney John St. Peter via Conference Call will participate in the following:**
  - a. **Appointment, Jim Timler, 6333 S. 18<sup>th</sup> Street, discussion of work done repairing Lateral pipe on resident's property:** Motion by Sommer to offer Jim Timler a settlement check in the amount of \$1025, subject to execution of the Settlement Agreement and Release; second by Senkbeil; motion carried by roll-call vote with Sommer, Senkbeil and DesJardins voting Aye and Rostollan and Gartman voting Nay. Discuss policy/possible ordinance at next meeting where homeowner pays for inspections and Sanitary District reimburses owner if break is in right-of-way.
  - b. **Update of land purchase, 4288 Lakeshore Drive, (parcel number 59030450840):** Title Insurance commitment ordered from Knight Berry. Closing to occur on/before March 31, 2015.
  - c. **Miller Engineers Scientists, Environment Engineering Services Phase I and update on Well Testing:** No environmental conditions discovered. Water testing was clear.
  - d. **Discussion/possible motion regarding oversights of assessments on properties:** Mistakes can be corrected and a process can be done to fix mistake. The detailed legal process consists of a hearing where the assessment is levied and owner can challenge the assessment.
3. **Maintenance related issues:** Great Lakes quoted \$281/hour to flush pump stations and \$330/hour for confined space work. Motion by Sommer to pump and flush the KK and Curtis Drive Pump Stations; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions. Video and jetting crew found the Town Hall has a leaking lateral. There is also a lateral leaking on Moenning Road. Preliminary reports also noted that hydrogen sulfide corrosion of the manholes has started on Indian Mound Road. It is recommended we address that in 2015.
4. **Discussion on adding emergency numbers to billing cards.** It was recommended that emergency numbers be added to the back of billing cards.
5. **Discussion/possible motion concerning correction of over payment of clerical assistant.** Motion by Sommer that overpayment amount be deducted from clerical assistant's next three or four paychecks to pay back the money; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF JANUARY 19, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

6. Reports:

- a. **Clerical Assistant:** no report given;
- b. **Treasurer:** Laurie Pankratz provided Treasurer's Cash Summary of December 31, 2014, Treasurer's Income Receipts Report of December, 2014, and Transfers Report for December, 2014; Total cash on hand is \$1,379,642.63;
- c. **Clerk:** no report given;
- d. **Commissioners:** no report given;

7. **Sanitary District No. 1 Disbursements:** Motion by Senkbeil to approve Sanitary District No. 1 disbursements dated January 19, 2015 totaling \$2,631.02 for checks 1805 through 1814; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions.

**ADJOURN:**

Motion by Sommer to adjourn; second by Senkbeil; motion carried with no nay votes and no abstentions. Meeting adjourned at 6:10 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant  
Georgene Lubach, Interim Clerk