

**TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN**

**APPROVED MINUTES OF FEBRUARY 2, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President David Gartman called the Sanitary District No. 1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President David Gartman, Commissioners Dale Sommer, David Senkbeil, Daniel Rostollan and Nancy DesJardins, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz, and Clerical Assistant Shelly Weidig. Pump station operator Tom Sanville was also in attendance.

**ROLL CALL**

**PUBLIC COMMENT SESSION:** None.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes of January 19, 2015 Sanitary District No. 1 Commissioners Meeting:** Motion by DesJardins to approve draft minutes of January 19, 2015 Commissioners Meeting as printed; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.
2. **Update of land purchase, 4288 Lakeshore Drive, (parcel number 59030450840):**
  - a. **Miller Engineers Scientists, Environment Engineering Services Phase I and update on Well Testing:** Miller has completed the environmental services. The title work has been ordered and closing date has not yet been set.
3. **Discussion/possible motion regarding ordinance/policy for lateral inspections:** Sanitary District Inspector Larry Hilbelink reviewed an ordinance template provided by Atty. St. Peter and made suggestions for modifying it. Hilbelink will work with the attorney to help create one that meets our needs and present it at a later date.
4. **Maintenance related issues:** new pump has arrived but isn't installed yet; annual videoing/jetting has been completed.
5. **Reports:**
  - a. **Clerical Assistant:** no report given;
  - b. **Treasurer:** no report given;
  - c. **Clerk:** provided budget;
  - d. **Commissioners:** no report given;
6. **Sanitary District No. 1 Disbursements:** Motion by Rostollan to approve Sanitary District No. 1 disbursements dated February 2, 2015 totaling \$2,401.57 for checks 1815 through 1818; second by DesJardins; motion carried by roll-call vote with no nay votes and no abstentions.

Motion by Sommer to approve Sanitary District No. 1 payroll disbursements dated January 7, 2015 totaling \$1,018.03 for paper check 50273 and direct checks 78 through 84; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions.

Motion by Rostollan to approve Sanitary District No. 1 payroll disbursements dated January 21, 2015 totaling \$2,472.08 for paper check 50274 and direct checks 85 through 92 and U.S. Treasury and WDOR; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

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**ADJOURN:**

Motion by Sommer to adjourn; second by Senkbeil; motion carried with no nay votes and no abstentions. Meeting adjourned at 5:51 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant  
Georgene Lubach, Interim Clerk

UNOFFICIAL