

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MARCH 06, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins and Daniel Rostollan. Commissioner Brian Hoffmann excused absence. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; February 20, 2017** - Motion by DesJardins, second by Stoelb to approve the February 20, 2017 meeting draft minutes, all members present voted aye, motion carried, Hoffmann not present.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported problem at KK pump station resolved; Kiehl reported need to clean and repaint KK pump station; Kiehl reported sinkhole near 235 Lake Court Rd. which will be pressure tested from grinder pump located at 301 Lake Court Rd.; Kiehl reported manhole struck on S. 18th St., currently barricaded and will need to be replaced.
3. **Review and Approval of Sanitary Safety Equipment Purchase** – Motion by Stoelb, second by Rostollan to approve purchase of 2 sets of 3 collapsible cones, 1 maintenance winch and 2 LED vehicle warning lights with magnetic mount for approximately \$1,052.40 plus shipping and handling, all members present voted aye, motion carried, Hoffmann not present.
4. **Consideration to approve Strand and Associates contract for the OK Corridor project** – Motion by DesJardins, second by Stoelb to approve Strand & Associates contract for the OK Corridor Road Expansion Project in the amount of \$16,000.00, all members present voted aye, motion carried, Hoffmann not present.
5. **Reports:**
 - a. **Clerical Assistant** – Tran reported excused absence March 22-27, suggested changing SD1 and SD2 meeting dates, confirmed letters sent to affected residence on Indian Md. Sewer Project, and Attorney St. Peter's summary regarding authority and method to rename LGIP accounts.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – Rostollan suggests engaging with contract engineer, will be considered in April agenda.
6. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Stoelb to approve disbursements for 3/06/17, check numbers 2240-2244 for \$12,738.52, all members present voted aye, motion carried, Hoffmann not present.

ADJOURN: Motion by Stoelb, second by DesJardins to adjourn at 6:08 p.m., all members present voted aye, motion carried, Hoffmann not present.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary