

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 21, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Dan Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran and technician Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; March 07, 2016** - Motion by DesJardins, second by Stoelb to approve the March 07, 2016 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported meter calibration scheduled for coming month, delay due to change of business ownership with our calibration company, consulted and obtained approval of delay from Sheboygan Waste Water.
3. **Tim & Georgene Lubach requesting permission to tie a lateral to manhole for parcel no's 59030471122 and 59030471123** – Motion by DesJardins, second by Stoelb for a single entry tie of one lateral to a manhole on either parcel numbers 59030471122 or 59030471123, all members present voted aye, motion carried.
4. **Reports:**
  - a. **Clerical Assistant** – No report.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
  - c. **Secretary** – No report
  - d. **Commissioners** – No report.
5. **Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Stoelb to approve 3/21/16 disbursements – check numbers 2039-2052, for \$22,310.96, all members present voted aye, motion carried.

**ADJOURN:** Motion by Hoffmann, second by Stoelb, to adjourn at 5:48 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary