

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF APRIL 03, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann and Daniel Rostollan. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; April 03, 2017 - Motion by DesJardins, second by Hoffmann to approve the March 20, 2017 draft meeting minutes, all members present voted aye, motion carried.**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Kiehl and Town Plumbing Inspector Larry Hilbelink reported on sewer line pressure test near sink-hole along Lake Court, will need additional testing to verify status of the line.
3. **Discussion on General Consulting Engineers for 2017 -** President Ehmann suggested obtaining additional consultancy bids, would like SMS Strategies to submit a bid. Commissioner Rostollan stated preference for obtaining bids, no need for Q&A session.
4. **Discuss Agenda for Special Meeting, April 24, 2017 –** Topic to be moved to the next agenda when SEH can be present.
5. **Reports:**
 - a. **Clerical Assistant –** Tran provided update on Indian Mound Rd. project; Strand inquire on necessity for board approval of bid advertisement; pressure testing initiated from grinder pump and waiting on home owner access to property.; 1st Quarter 2017 sewer bill processed and mailed.
 - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary –** Reports changes to 2016 CMAR which will be available online end of April, additional CMAR training available by DNR.
 - d. **Commissioners –** Rostollan inquired about discussion topic on Sanitary District Commission make-up, President Ehmann suggests placing on future agenda.
6. **Sanitary District No. 1 Disbursements – Motion by Hoffmann, second by DesJardins to approve disbursements for 4/03/17, check number 2259-2266, for \$39,300.24, all members present voted aye, motion carried.**

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 6:17 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary