

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF APRIL 17, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:45 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Daniel Rostollan and Nancy DesJardins. Commissioner Tom Stoelb excused absence. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; April 03, 2017 -** Motion by DesJardins, second by Rostollan to approve the April 03, 2017 draft meeting minutes, all members present voted aye, Stoelb absent, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported on price quote for flow meter testing at Lakeshore station. Kiehl reported no leak on sewer line along Lake Court, not cause of sink hole. Pressure test showed no decline.
3. **Phil Bzdusek of Strand update on County Hwy OK Project –** Sewer televising completed, suggests having County mark several above grade manholes, suggests contractor coordinate with County to complete final grade of several below grade manholes, cost estimate remains unchanged, proposes a bidding schedule.
4. **Steve Peterson of SEH presenting updates on Indian Mound Road Sewer Improvement Project –** Geotechnical report received. Recommended geotechnical style fabric in loose soil area, proposed project and bidding schedule. Peterson will be presenting at April 24, 2017 Special Meeting.
5. **Review and approval of April 24, 2017 Special Meeting Agenda –** Draft agenda ready for posting, subject to amendment to include itemized list from SEH.
6. **Reports:**
 - a. **Clerical Assistant** – Tran reported on bid solicitation status for Contract Engineer services; also reported on concern at city sewer system regarding pea gravel found in system which they are not sure of origin.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No Report.
 - d. **Commissioners** – No Report.
7. **Sanitary District No. 1 Disbursements –** Motion by Hoffmann, second by DesJardins to approve disbursements for 4/17/17, check number 2267-2275, for \$10,293.81, all members present voted aye, Stoelb absent, motion carried.
Motion by Rostollan, second by Hoffmann to approve direct deposit disbursements for 3/29/17, check number 50330, for \$3,442.82, all members present voted aye, Stoelb absent, motion carried.
Motion by DesJardins, second by Rostollan to approve direct deposit disbursements for 4/12/17, check number 50331, for \$1,061.43, all members present voted aye, Stoelb absent, motion carried.

ADJOURN: Motion by DesJardins, second by Rostollan to adjourn at 6:23 p.m., all members present voted aye, Stoelb absent, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary