TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF JULY 6, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No. 1 Commissioners Meeting to order at 6:02 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Dan Rostollan, Brian Hoffmann and Tom Stoelb, Clerk/Secretary Georgene Lubach, Treasurer Julie Evans, and Clerical Assistant Shelly Weidig. Commissioner Nancy DesJardins was absent. Sanitary District Technicians Tom Sanville and Otis Kiehl were also in attendance.

ROLL CALL

PUBLIC COMMENT SESSION:

• Joel Conrad, 1720 Andrae Circle, stated he would like to see the situation with buried manholes addressed and all manholes marked with an iron flag.

NEW BUSINESS / APPOINTMENTS:

- 1. Approval of draft minutes of June 15, 2015 Sanitary District No. 1 Commissioners Meeting: Motion by Stoelb, second by Hoffmann to approve draft minutes of June 15, 2015 Commissioners Meeting as printed; motion carried with no nay votes, no abstentions and DesJardins absent.
- 2. Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl: Motion by Rostollan, second by Hoffmann, to authorize purchase from Motion Industries a replacement valve for \$781.21 and purchase from Crane Engineering two replacement values at \$874.97 each and a valve repair kit not to exceed \$146; motion carried with no nay votes, no abstentions and DesJardins absent.
- 3. Update of land purchase, 4288 Lakeshore Drive (parcel number 59030450840): Land purchase closed on June 30, 2015. Information has been submitted to Insurance Company. Discussion to repair garage and well on next agenda.
- 4. Discussion/possible motion regarding buried manholes in the Sanitary District: Several buried manholes were discussed in detail. Cost for Sheboygan County to raise manholes is approximately \$400 each. Tom Stoelb and Tom Sanville will evaluate each of the manholes and report back to the Commissioners with a recommendation.
- 5. Reports:
 - **a.** Clerical Assistant: Cleaning/Video records are currently contained in one binder for easy review by anyone in the Sanitary District interested in viewing.
 - **b.** Treasurer: Balance Sheet dated June 30, 2015 was presented. Excluding equipment replacement funds, the cash and investments balance is \$476,563.95.
 - c. Clerk/Secretary: no report provided.
 - d. Commissioners: no report provided.
- 6. Sanitary District No. 1 Disbursements: Motion by Rostollan, second by Hoffmann, to approve Sanitary District No. 1 disbursements dated July 6, 2015 totaling \$6,703.43 for checks 1888 through 1893; motion carried with no nay votes, no abstentions and DesJardins absent.

Motion by Rostollan, second by Hoffmann, to approve Sanitary District No. 1 payroll disbursements dated June 10, 2015 totaling \$1,809.96 for paper check 50284 and direct checks 158 through 163; motion carried with no nay votes, no abstentions and DesJardins absent.

Motion by Rostollan, second by Hoffmann, to approve Sanitary District No. 1 payroll disbursements dated June 24, 2015 totaling \$2,586.91 for paper check 50285 and direct checks 164 through 168; motion carried with no nay votes, no abstentions and DesJardins absent.

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN APPROVED MINUTES OF JULY 6, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

ADJOURN:

Motion by Stoelb, second by Rostollan to adjourn; motion carried with no nay votes, no abstentions and DesJardins absent. Meeting adjourned at 6:30 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant

Georgene Lubach, Clerk/Secretary

