

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF AUGUST 01, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:40 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Daniel Rostollan, and Nancy DesJardins. Commissioner Tom Stoelb excused absence. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment, hearing none, Public Comment was closed.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; July 18, 2016 – Motion by DesJardins second by Rostollan to approve Sanitary District No. 1 minutes for July, 18 2016. All members present voted aye, Stoelb not present, Hoffmann abstain, motion carried.**
2. **Commissioner Town of Sheboygan, Q&A regarding a Proposed Mutual Assistance Agreement –** Town of Sheboygan Commissioner not present, an invitation to Sanitary District Commissioners to attend upcoming Town of Sheboygan Sanitary Commissioners Meeting for a Q&A session to include their legal counsel. President Ehmann and Commissioner DesJardins plan to attend.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Kiehl reports that manhole project will be completed once purchased backhoe bucket is received.
4. **Tom Sanville request for pump replacement at Lakeshore pump station –** Sanville recommends new pump replacement. Motion by Rostollan, second by Hoffmann to purchase a new replacement pump for Lakeshore pump station in Sanitary District No. 1 from Xylem for \$24,058, all present voted aye, Stoelb not present, motion carried.
5. **Select date for Town Board Meeting due to Labor Day on Monday, September 5, 2016 – Motion by Rostollan, second by DesJardins to reschedule Sanitary District No. 1 Commissioners Meeting from September 5, 2016 to September 7, 2016 to begin immediately after Sanitary District No. 2 Commissioners Meeting, all present voted aye, Stoelb not present, motion carried.**
 - a. **Clerical Assistant –** Tran reported DNR response from CMAR 2015 Reporting, and on meeting with SEH, Sanville and Commissioner DesJardins regarding Emergency Response Plan review.
 - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary –** No report.
 - d. **Commissioners –** DesJardins reported review of ER plan with SEH, Tran and Sanville.
6. **Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Rostollan to approve 08/01/16 SD1 disbursements, checks # 2123-2127 for \$2700.43, all members present voted aye, Stoelb not present, motion carried.**
Motion by Rostollan, second by Hoffmann to approve 7/6/16 SD1 payroll disbursements, check numbers 023415-023418, 50311 for \$1458.32, all members present voted aye, Stoelb not present, motion carried.
Motion by Rostollan, second by DesJardins to approve 7/20/16 SD1 payroll disbursements, check numbers 026337-026340, 50312 for \$2736.08, all members present voted aye, Stoelb not present, motion carried.

ADJOURN: Motion by Rostollan, second by Hoffmann to adjourn at 6:08 pm, all members present voted aye, Stoelb not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary