

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF SEPTEMBER 07, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:46 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Daniel Rostollan and Brian Hoffmann. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technician Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; August 15, 2016 -** Motion by DesJardins second by Stoelb to approve the August 15, 2016 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Sanville reported repair at Schinker Creek pump station completed satisfactorily. Mark Wittstock of Sheboygan Wastewater Treatment Plant working with Sanville on routine sampling review.
3. **Review Town of Sheboygan Mutual Aid Agreement –** Motion by Stoelb second by Rostollan to approve Sanitary District No.1 participation in the Town of Sheboygan Mutual Aid Agreement as presented, all members present voted aye, motion carried.
4. **Reports:**
  - a. **Clerical Assistant –** Tran reported Emergency Response Plan will be ready for Commissioners' review and adoption at next meeting. President Ehmann and Commissioner Hoffmann suggest convening ad hoc committee after adoption for purposes of ongoing improvements. Tran further reported that an updated project with SEH will be needed for 2017 budget proposals.
  - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
  - c. **Secretary –** No report.
  - d. **Commissioners –** No report.
5. **Sanitary District No. 1 Disbursements –** Motion by DesJardins, second by Stoelb to approve Sanitary District No. 1 disbursements for 9/7/16, check numbers 2135-2143 for \$19,315.19, all members present voted aye, motion carried.  
Motion by DesJardins, second by Rostollan to approve Sanitary District No.1 payroll disbursements for 8/3/16, check numbers 1269581-029584 and 50313 for \$1,130.08, a friendly amendment by DesJardins to correct check number reference on report, second by Rostollan, all members present voted aye, motion carried.  
Motion by DesJardins, second by Stoelb to approve Sanitary District No.1 payroll disbursements for 8/17/16, check numbers 032731-032734 and 50314 for \$1,196.08, all members present voted aye, motion carried.  
Motion by DesJardins, second by Stoelb to approve Sanitary District No.1 payroll disbursements for 8/31/16, check numbers 036090-036094 and 50315 for \$2,785.34, all members present voted aye, motion carried.

**ADJOURN:** Motion by Rostollan, second by Stoelb to adjourn at 6:21 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary