

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 03, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:49 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann. Commission Rostollan arrived at 5:59pm. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; September 19, 2016 -** Motion by DesJardins, second by Stoelb to approve the September 19, 2016 meeting draft minutes, all members present voted aye, Rostollan absent, motion carried.
2. **Andy Sprenger, Neumann Plumbing & Heating, Inc; Request to make a connection and inside drop into a manhole at the intersection of Kaat Lane and Sherwood Drive, parcel #59030471737** – Larry Bodecker presenting in place of Andy Sprenger. Larry Hilbelink recommends connection and will review connection procedures. Motion by Hoffmann, second by Stoelb to make a connection and inside drop into a manhole at the intersection of Kaat Lane and Sherwood Dr. for parcel # 59030471737, all present voted aye, Rostollan absent, motion passed.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** Kiehl reported on status of recent customer concern. Kiehl suggests review of OK corridor project. Sanville reported on current pump repair status.
4. **Approval of landscaping service request for Lakeshore garage** – Will hold off action until additional information is obtained regarding quantity of fill and opinion regarding due diligence.
5. **Approval of Xylem replacement purchase for Schinker Creek pump station** – Motion by Stoelb, second by Hoffmann to purchase hard iron impellor and impellor kit as replacement for Schinker Creek pump station, all present voted aye, motion carried.
6. **Expansion of sanitary district boundaries, discussion, possible commission action** – Will revisit at next meeting.
7. **Reports:**
 - a. **Clerical Assistant** – Reported on Sanitary District No.1 2017 budget plan efforts, 3rd quarter billing timely processed, and near completion of final draft Emergency Response Plan.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
8. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Stoelb to approve Sanitary District No. 1 disbursements for 10/03/16, check numbers 2158-2163 for \$20,680.60, all members present voted aye, motion carried.
Motion by Hoffmann, second by DesJardins to approve Sanitary District No. 1 payroll disbursements for 9/14/2016 for \$1445.96, all members present voted aye, motion carried.
Motion by DesJardins, second by Hoffmann to approve Sanitary District No. 1 payroll disbursements for 9/28/2016, including check number 50317, for \$2193.27, all members present voted aye, motion carried.

ADJOURN: Motion by Hoffmann, second by Stoelb to adjourn at 6:34 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant, Georgene Lubach, Secretary