## SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN APPROVED MINUTES OF DECEMBER 7, 2015

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President Ehmann, Commissioners Nancy DesJardins, Brian Hoffmann, Tom Stoelb, and Dan Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran and Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

## **NEW BUSINESS / APPOINTMENTS:**

- 1. Approval of draft minutes; November 16, 2015 Motion by Stoelb, second by DesJardins to approve the November 16, 2015 Meeting draft minutes, all members present voted ave, motion carried.
- 2. Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl Maintenance updates presented by Sanville per service quote for Flygt and Great Lakes. Motion by Rostollan second by Stoelb to enter into a 3 year contract with Flygt according to the terms of offer. On roll call vote Rostollan aye, Hoffmann aye, DesJardins aye, Stoelb aye, President Ehmann aye all members present voted aye, motion carries. Motion by Rostollan second by Hoffmann to accept Great lakes service quote with engagement of services by January 2016 for 8% fee discount. On roll call vote Rostollan aye, Hoffmann aye, DesJardins aye, Stoelb aye, President Ehmann aye, all members present voted aye, motion carries.
- 3. Approval of the 2016 Sanitary District Budget Motion by Hoffmann second by DesJardins to approve the 2016 Sanitary District 1 Budget, all members present voted aye, motion carried.
- 4. Reports:
  - a. Clerical Assistant Report on debt service status.
  - **b. Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
  - **c.** Secretary Report on option to combine two pump station properties.
  - d. Commissioners Report on plan to meet with engineers at beginning of new year.

**RECESSED:** Motion by Rostollan second by Hoffmann to recess SD1 Commissioners Meeting until after completion of this evening's Town Board Meeting, all present voted aye, motion carried.

## **MEETING CONTINUES:**

5. Sanitary District No. 1 Disbursements - Motion by Rostollan second Hoffmann to approve disbursements – check numbers 1971 – 1982 for \$16,429.74, all members present voted aye, motion carried.
Motion by Rostollan second by DesJardins for approval of payroll disbursements dated 11/11/2015 checks 207-211 and 50295 for \$1864.81, all members present voted aye, motion carried.
Motion by Rostollan second by DesJardins for approval of payroll disbursements dated 11/25/2015 checks 212-215 and 50296 for \$2,710.95, all members present voted aye, motion carried.

**ADJOURN:** Motion by Stoelb, second by Rostollan, to adjourn at 8:39 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant Georgene Lubach, Secretary