

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 19, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:38 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Brian Hoffmann, Nancy DesJardins and Daniel Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran,, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; December 05, 2016 -** Motion by DesJardins, second by Rostollan to approve the December 05, 2016 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl:** discussed resolved cold weather related issues and replacement of pump station equipment.
3. **Select date for the first meeting in January due to January 2nd observed as New Year's Day –** Motion by Stoelb, second by DesJardins to reschedule next Commissioner's meeting for Tuesday, January 3, 2017 to begin immediately following Sanitary District No. 2 Commissioner's meeting, all members present voted aye, motion carried.
4. **Discussion on recent invitations for the reconvening of the Sanitary District Special Ad Hoc Committee –** President Ehmann reported on invitations extended to individuals of the Special Ad Hoc Committee to reconvene, a formal meeting to be scheduled pending response from all invitees.
5. **Reports:**
 - a. **Clerical Assistant –** reported on final status of debt service schedule, further reported on billing discrepancy discovered in Sanitary engineer invoices.
 - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity reports were presented, further reported on Sanitary engineer computer charges.
 - c. **Secretary –** No report.
 - d. **Commissioners –**Rostollan suggesting computerized reading of pump station system for consideration in 2017. Stoelb reported conversation with SEH regarding bids on Indian Mound project.
6. **Sanitary District No. 1 Disbursements –** Motion by DesJardins, second by Stoelb to approve Sanitary District No. 1 disbursements for 12/19/16, check numbers 2199-2205 for \$14,486.42, all members present voted aye, motion carried.

ADJOURN: Motion by Stoelb, second by Rostollan to adjourn at 6:10 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary