

## REZONING SUBMITTAL REQUIREMENTS/APPLICATION

Applications are due 45 days prior to the Plan Commission meeting date on which they will be on the agenda. It is pertinent that the relevant section of the Zoning Code is reviewed for regulations and other information, which may be required for submittal depending on the type of application. The Clerk will not accept incomplete applications. No hearing will be scheduled unless all required information is attached – no exceptions. Application Fee: \$250.00.

1.	Name of a	applicant:			
2.	Applicant's address:				
3.	Applicant's	s phone number:			
4.	Owner of	oroperty:			
5.	. Owner's phone number:				
6.	. Legal Address/Parcel Number/location of property under petition for rezoning:				
7.	Existing zo	oning of the property:			
8.	Proposed zoning of the property:				
9.	Adjacent use:				
		Use			
	North				
	South				
	East				
	West				

10. Frontage width of parcel: \_\_\_\_\_

- 11. Total area of parcel: \_\_\_\_\_
- 12. Proposed use/development of property (please include any preliminary plans if applicable):

- 13. Location map (15 copies): At appropriate scale, highlighting the parcel in relation to its context of immediate neighborhood, surrounding public streets and adjacent parcels. (Properties within 300 feet.)
- 14. Letter of approval (15 copies): If applicant is not the owner of the property a letter must be attached from the owner of the property indicating he/she is in agreement with the rezoning request.
- 15. Location of all drainage and field tiles on this property shall be indicated along with any drainage and field tiles on adjoin properties.

APPLICANT SIGNATURE:	[	DATE:
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Applicant or agent must be present at the Plan Commission Meeting.

Accepted by:	Date:
Plan Commission Meeting Date:	
Town Board Meeting Date:	