

TOWN OF WILSON

Sign Permit Application

Applications are due 20 days prior to the Plan Commission meeting date on which they will be on the agenda. It is pertinent that the relevant section of the Zoning Code is reviewed for regulations and other information which may be required for submittal depending on the type of application.

Application fee: \$25

1. Name of applicant: _____
2. Applicant's address: _____
3. Applicant's phone number: _____
4. Owner of property: _____
5. Owner's phone number: _____
6. Address/location of property: _____
7. Existing zoning and use of the property: _____
8. Frontage width of parcel: _____
9. Total area of parcel: _____ Frontage width of building: _____
10. Adjacent use:

	Use	Property Owner
North:		
South:		
East:		
West:		

_____ 11. I am the property owner of the property which the proposed sign will stand (Y / N).

Thirteen (13) sets of each item in 11-14 shall be submitted: (Check if submitted)

_____ 12. **Location map:** Typically at 1:200 scale, highlighting the parcel where the sign is to be located in relation to its context of immediate neighborhood, surrounding public streets and adjacent parcels.

The following plans shall be to scale:

_____ 13. Plan of sign as situated on the site.

_____ 14. Drawings of sign illustrating dimensions/colors/materials (including one color rendered drawing of sign).

_____ 15. I am not the property owner of the property which the proposed sign will stand. Attached is a copy of my easement or lease with the property owner.

_____ 16. I have obtained all permit(s) required by law from other governmental agencies prior to this application, copies of which are attached (Y / N).

APPLICANT SIGNATURE: _____ DATE: _____

Date application received: _____

Date of Plan Commission meeting: _____

Date of Town Board meeting: _____

Date approved: _____