

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MAY 18, 2015

Call meeting to order: Chair Ehmann called the meeting to order at 6:00 p.m. Posting in accordance with open meeting law was confirmed and the meeting was declared an open meeting.

Roll call: Roll call was taken with the following members present: Town Board Chair John Ehmann, Supervisor Nancy DesJardins, Supervisor Tom Stoelb and Supervisor Brian Hoffmann. **Also in attendance:** Town Clerk Georgene Lubach, Interim Treasurer Laurie Pankratz and Maintenance/Road Supervisor Rick Meyer, Supervisor Dan Rostollan was absent and excused.

PLEDGE OF ALLEGIANCE: was declared

Public Comment:

- **Wendy Honold, 5146 Evergreen Dr.** - Questioned the agenda topic 5.a.concerned why the need to euthanize animals. Supervisor DesJardins shared it is wild animals.
- **James Longo, 4924 S. 16th St.** – Requesting to postpone topic #4 was not notified and is not prepared.
- **Catherine Schnur, 5337 Heatherfield Ct.** – Southside Alliance Church is working with the Town to obtain a CUP for the Head Start School has received the results of the well testing. Strontium test came back undrinkable for children the lead testing and the chemical testing should be done according to EPA safe water drinking standards. The church has stated they do not have the money to do these tests; a group in Madison is willing to pay the \$3200 to have the tests done. Both Head Start and the Church have refused my phone calls and I am asking you to speak to them about this.
- **Joel Conrad, 1720 Andrae Cr.** – On the agenda is the use of an employee truck and the use of it back and forth to work. This truck should be available for use by the entire municipality. This is a huge perk for this job position and is an extremely high paying salary on our tax dollars.
- **Mary Faydash** - Statement received by the clerk and requesting it to be read at the meeting. Requesting you to amend the April 2015 Board meeting or add a statement to this meeting regarding Mr. Mersberger' s complaint against my rental of my residence was in regard to a judgement made about my permanent rental in the City of Sheboygan, it was not about the payment of room tax to the Town of Wilson. Supervisor Hoffmann's comment of an example of speeding and a person getting caught was repeated in the Sheboygan Press. I have not been cited for breaking a Town of Wilson Ordinance by renting my home and I have not rented my home in 2015. I do not owe room tax and I have not broken any laws.
- **Anthony Keyport, 8511 Middle Rd** – I am disgusted that Supervisor DesJardins making a report to Social Services claiming neglect towards my children whom she has never see, met or spoken to.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of minutes;**
 - a. **May 4, 2015** – Supervisor Stoelb questioned his vote on the complaint filed. This will be brought back on the next agenda after the audio is reviewed.
 - b. **May 6, 2015** – Motion by DesJardins, second by Stoelb to approve the May 6, 2015 minutes, on voice vote all members present voted aye, motion carried, Rostollan, absent.
 - c. **May 11, 2015** – Motion by DesJardins, second by Stoelb to approve the May 11, 2015 minutes on voice vote all members present voted aye, motion carried, Rostollan, absent.
2. **New Operator License Applications; W.S.C. Riverdale LLC dba Weimann's Supper Club; Spencer E. VerVelde, 312 Wahgouly Rd, Sheboygan, WI; Spencer VerVelde was not present.**
3. **Chuck Nahn of Nahn Associates, proposal for snow plowing winter road de-icing plan;** Chuck introduced himself to the new board, provided a background of his past services and updated the board on the Stormwater Permit. Oct. 2014 we were issued a new Stormwater permit by the DNR a new requirement is to develop a Winter Road De-Icing Plan to control salt application on our roads. Chuck presented his proposal will be working with Gregg Wagner; the package would be available by mid-June in time for the Snow Plow Contract. Motion by Stoelb, second by DesJardins to approve the agreement with Nahn & Associates for the Winter Road De-Icing Plan, proposal TWI-015 for \$1,540. On voice vote all members present voted aye, motion carried, Rostollan absent. Chuck also shared the Town's Stormwater/Erosion Control Ordinance is waiting to be updated; the DNR has just finalized this ordinance which the Town could adopt. Chuck will present this ordinance to the Town later this year.

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4. **2014 Unpaid Dog Licenses; Kinship Companions Kennel, John Longo and all others with unpaid 2014 Dog Licenses** – Supervisor DesJardins shared a few outstanding dog licenses from 2014, checking with the Town's legal it is the Town's right and duty to collect these outstanding fees. The CUP permit from Kinship Companions Kennel allowed maximum of 75 dogs, 75 dog licenses in 2014 were purchased, and the 7/22/14 Dept. of Ag Inspection reads 85 dogs and 51 puppies. Chapter 95 animal health, Chapter 174 indicates the need for dog licenses and rabies on or before 5 months. Publication in the Town's newsletters provides this information when the dog licenses are necessary, due, how much it costs and the \$25 late fee. 97 late fees in the Town of Wilson had been paid in 2014. Supervisor DesJardins questioned James Longo if the Court action against him is still outstanding or if those fees were paid. There is a court judgement still unpaid and will take care of it through circuit court. The Town is due the \$25 late fee for the 10 additional adult dogs (allowed to have 75 dogs) and 51 puppies would have been adults at the end of year requiring the license. Motion by Stoelb second by DesJardins to bill the \$25 late fee per dog for the 10 additional dogs over the CUP at the previous Kinship Companions Kennels and a delegate from the Town to count the dogs at the present time. By roll call vote all members voted aye, motion carried, Rostollan absent.
5. **Constable Jim Van Ess and James Whipple; Review of Chapter 6 and (Statue duties per Chapter 60)** - Chair Ehmann stated he spoke to both Constables and both were unable to attend. Topic will be deferred.
 - a. **Humane Class to take to euthanize animals**
 - b. **Town of Wilson Safety Units; Town of Wilson First Responders, Black River Fire Department, Oostburg Fire Department, preferences for Town of Wilson Constable response to their 9-1-1 calls.** – Supervisor DesJardins shared an email was received from each of these agencies, their director is happy with the current wording of safety in Chapter 60.
6. **Review of new Fire Partners Lease, discussion possible board action** – Supervisor Rostollan, Stoelb and DesJardins were present at the Fire Partners meeting. Presented was a lease for the Partners, a lease fee for space used by the Partners to be paid at the same fair price as a warehouse. \$.25 a square foot, 2015 no lease fee, 2016 fee of \$6,000, 2017 fee of \$12,000, 2018 fee of \$18,000, 2019 fee of \$18,300 and increase of 2% each renewal year thereafter this is split four ways. First payment on or before March 1, 2016. This is above the current budgeted quarterly payments made. They are asking each partner to present this Lease agreement to their boards and answer back to them by the next meeting in July. They will rewrite the Partners Contract to include this lease agreement. Topic will be brought back to the next board meeting after reviewing the original agreement.
7. **Discussion of the use of the Town Truck by town employee** - The board discussed if the system is working, the use of the truck by Rick and what is in the best interest of the Town. No changes were made.
8. **Fire Department Charges for Emergency Services, I43 Incident; Porze Lee, 3428 S. 10th Place, Sheboygan, WI 53081 and Emiliya Urlachka, 1117 S. Old Wilke Road, 104, Arlington Heights, IL 60005-2957** – Motion by Hoffmann second by Stoelb to authorize the charges for each incident report for the Emergency charges of \$395 Emiliya Urlachka and Porze Lee. On voice vote all members present voted aye, motion carried, Rostollan absent.
9. **Sheboygan County Hwy Dept. estimate: Bridge Repairs & Maintenance** – Motion by Hoffman, second by DesJardins to authorize Sheboygan County to approve the three repairs to the bridges recommended by Rick Meyer for \$800.00. On roll call vote all members present voted aye, motion carried, Rostollan absent.
10. **Drainage report S.13th St. / Woodview Ave / Ridgewood Ln drainage system final plan, approval for advertisement** – Rick Meyer explained the joint agreement between the City was signed October, 2014. Easements for the drainage have been completed, the finished plan forwarded by Joe Bronoski of Abacus and expecting to receive the confirmation from the County and the city. Joe is recommending this to go out for bid and review the numbers that are offered on the bids. Motion by Hoffmann, second by Stoelb to place out for bid the final project for drainage repairs at S. 13th St. between Woodview Ave and Ridgewood Lane. On roll call vote all members present voted aye, motion carried, Rostollan absent.

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11. **Review and discussion of Treasure position, possible board action** – Chair Ehmann shared as indicated in the May 11, 2015 Town Board draft minutes a motion was made and approved by the board to extend an offer to Julie Abhold Evans for the job as treasure. Julie has accepted the Treasure Position to start on May 29, 2015. Laurie Pankratz Interim appointment made by the previous board was extended through May 21, 2015. Discussion by the board and Laurie if she would accept to extend another week. Motion by DesJardins second by Stoelb to extend the Treasure Interim starting May 22, 2015 through May 29, 2015 at \$15.00 per hour. On roll call vote all members present voted aye, motion carried, Rostollan absent.
12. **Public Comment:** Comments and suggestions from the public limited to items previously addressed on this agenda; comments and suggestions from the public regarding future agenda items.
- **Heidi Brake, 2629 Prairie Winds Ct** – Compliment for this new public comment, Thank you. Comment regarding the Maintenance/Supervisor truck use. I was appointed to the Wage Salary and Benefits Committee and served on the committee the issue of the truck never came in to play. December 2013 the board asked the committee to review Rick. I researched and documented as there was no system in place. The committee made a recommendation and noted Rick has done an outstanding job.
 - **Joel Conrad, 1720 Andrae Cr** – I think Laurie deserves a lot of credit for all the years of service that she has worked in this town and has done a stellar job and should be thanked for all the years of service. She should be paid \$20.91 an hour and back pay from when her term ended April 21. Also regarding my earlier comments will the truck be available 24 hrs. for use by the sanitary district to haul equipment. This is not about Rick but the availability of the truck. Asking for follow up on the insurance quotes and the Ad Hoc committee.
 - **Cathy Conrad, 1720 Andrae Cr** – In an emergency Rick's phone number is not listed who do you call and get the fastest Service with no delay. Maybe a pager could be carried.
 - **Supervisor Hoffmann** – A public comment regarding earlier letter from Mary Faydash, reading R-1 zoning permitted uses; a single family dwelling, under Definition; the word dwelling a building designed to use exclusively for sleeping, not including boarding or lodging. We might need to clean up our zoning laws or look at this. I do not want to have a war with words with any residents, I respect Mary Faydash's opinion, we had a complaint that needed to be looked at.
 - **Supervisor DesJardins** - A public comment regarding earlier comment from Anthony Keyport. Working on the Kinship Companion CUP renewal someone came to me with information this did not relate to the kennel CUP. I am bound as a registered nurse to report this information. I placed this person with the appropriate authority and they continued, no recommendation was from me.
13. **Reports:**
- a. **Maintenance Report** - TJS Asphalt has returned the signed proposal for the Bridge approach work. Stella Scofield, S.16th St. had drainage issues the previous board asked that she review the video of the driveway before the project was completed and minutes, Rick has dropped this off. Erosion issues at the end of N. Evergreen Drive and also Beach Court, Chuck Nahn today reviewed these sites and working with Rick to correct these areas. Chuck is continuing to work on the detention ponds and drainage swales requested by the previous board. Schinker Creek shelter will be finished this weekend. The board discussed setting up a date to travel with Rick and inspect the roads.
 - b. **Constable** – The Constable reports were reviewed
 - c. **Treasure** - As of April 30, 2015; Cash summary report, on hand is \$438,999.64. Income receipts report was \$43,821.97. The following reports were also included; April transfers, March 2015 income \$7,506.70, Recurring Intergovernment Revenues report and the Restricted and Committed Fund Balance report.
 - d. **Clerk** – A report showing Jan. through April building permits issued this year was shared. Two insurance quotes were to be received from two insurance companies both contacted me they were not able to provide a quote to us at this time. A complaint was received from Chris Davis, this will be placed on the next agenda.
 - e. **Town Board** – Supervisor Stoelb questioned when the Ad Hoc committee would start, it was discussed a Wednesday in June, and the Clerk would contact the members to schedule the first meeting.
14. **Disbursements:**
- a. **Checks on hold - None**

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- b. Black River Fire Department- Town of Wilson First Responders – Town of Wilson – Motion by Stoelb second by Hoffmann to approve Black River Fire Dept. Disbursements check numbers 18131 -18133 & 18135 for \$444.46, Town of Wilson First Responders Disbursements check number 18134 for \$2.17 and Town of Wilson disbursements, check numbers 18136 – 18158 for a total of \$22,611.62. On voice vote all members present voting aye, motion carried, DesJardins abstained, Rostollan absent.

ADJOURN: Motion by Hoffmann second by Stoelb to adjourn at 8:14 p.m. On voice vote, all members present voting aye, motion carried Rostollan absent.

Respectfully Submitted by: Georgene Lubach, Clerk

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