

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JUNE 20, 2016

CALL MEETING TO ORDER: Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Tom Stoelb, Supervisor Nancy DesJardins and Supervisor Dan Rostollan. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/ Road Supervisor Rick Meyer. Supervisor Brian Hoffmann was absent and excused.

PLEDGE OF ALLEGIANCE: Was recited

PUBLIC COMMENT

- Greg Hopkins, 346 Edgewater – Chairman of the Park and Forestry Commission, announced the Town of Wilson was awarded the 2016 Sheboygan County Stewardship Grant of \$18,960, for the renovation of Fireman's Park/Jung Bell Tower Park. Funds currently cover half of projected cost of gazebo, pit toilet and fitness trail. While the grant no longer covers picnic tables, turf repair and growth, grant covers over 81% of proposal we can now move into the planning and raising of the matching funds.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes June 6, 2016 – Motion by DesJardins second by Rostollan to approve draft minutes of June 6 2016 Town Board Meeting, on voice vote, all members present voted aye, motion carried, Hoffmann not present.**
2. **Anthony Eisner request to purchase land from the Jerving Conservancy –** Eisner explained due to the increase activity in the conservancy he desires to purchase approximately 22 feet for an additional 2,000 square feet. This would allow him to square off his parcel for the purpose of erecting a 6 foot fence to protect his dogs from people and vice versa. Erecting a fence between his buildings and property and would give him his desired space and adequate protection of privacy from public traffic. Proposal would narrow public access width from 60 to 38 feet at his end. Board discussed the possible precedent sale might set and their duty to the Town Residents at large for whom the land is in trust. Clerk Lubach was directed to contact legal whether land can be sold.
3. **Sign Permit Application; Effective Images, 211, 10th Ave. SW, Watertown, SD 57201 for Love's Travel Stops and Country Stores proposed location 6710 S. Business Drive, Sheboygan, WI –** Application was reviewed and found in compliance by Plan Commission. Motion by Stoelb second by DesJardins to approve sign permit application for Effective Images for Love's Travel Stops and County Stores location 6701 S. Business Drive, Sheboygan, WI, all members present voted aye, motion carried, Hoffmann not present.
4. **Review status of Kohler CUP for proposed Golf Course Project –** Chairman Ehmann is in the process of drafting a document with both legal and the Plan Commission to clarify to both Kohler and the public where exactly Kohler is in the CUP application process and what is left to be done.
5. **Review notice of non-renewal contract with Black River Fire Department discussion possible board action –** Motion by Rostollan seconded by DesJardins to approve the termination notice as presented and to be sent to the Black River Fire Department, all members present voted aye, motion carried, Hoffmann not present. Official notice to be given to Tom Place who, as a registered agent, can sign notice of acceptance of termination; copies of which will then be sent to the President Kory Wendlandt and Fire Chief Brian Schmitt.
6. **Review proposed amendment to Chapter 50.07 (c) (d), Street Layout and Construction, discussion, possible board action -** Requires all town roads to have a minimum 12 inch base construction, hard surfaces minimum of 4 inches and 8 inches for concrete in order to help preserve road life. Amendment changes residential and agricultural road construction to match commercial and residential standards. Rostollan reported that ordinance change is consistent with neighboring communities and protects road life. Further discussion with Rick Meyer Maintenance/Road Supervisor and Plan Commission Chair Roger Miller to review this ordinance further. Motion by Rostollan second by DesJardins to approve amendments to 50.07 (c) and (d) of Town Ordinances, on roll call vote, all members present voted aye, motion carried, Hoffmann not present.
7. **CUP Renewal updates, discussion and possible board action –** Clerk Lubach reported she spoke to Legal concerning the ending of CUPs. Parties that wish to give up their CUP, submission of a letter on their part stating the reason for giving up the CUP then permits the Town Board to end the CUP with a Board motion, without a need of a

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hearing. If a CUP expires, no hearing is necessary; however, the Board should send a notice to the party that the CUP expired and reapplication is need on their part for continued use.

Motion by Rostollan second by Stoelb to find that CUP of Ten Haken, 9835 Middle Road, in compliance with no further action necessary, all members present voted aye, motion carried, Hoffmann not present.

8. **Chair Re-Appointments to Board of Appeals; Mark Leider, Marshall Krueger** – Chair Ehmann reappointed Mark Leider as Chairman of Board of Appeals and Marshall Krueger to committee for 3 year term beginning October 1st 2016.
9. **New Operator License Application for period July 1, 2016 – June 30, 2017**
Motion by Stoelb seconded by DesJardins to approve new Operator License for Brenda Lucarelli, 222 Superior Ave, Sheboygan for Boondocks' for period July 1, 2016 through June 30, 2017, all members present voted aye, motion carried, Hoffmann not present.
Motion by Rostollan second by DesJardins to approve new Operator License for Felicia Herman, 2307 N. Taylor Drive, Sheboygan for Kwik Trip, for period July 1, 2016 through June 30, 2017, all members present voted aye, motion carried, Hoffmann not present.
Motion by Stoelb second by Rostollan to approve new Operator License for Sandra Kenly, 1006 Mead Ave, Sheboygan for Kwik Trip, for period July 1, 2016 through June 30, 2017, all members present voted aye, motion carried, Hoffmann not present.
10. **Renewal / Issuance of Operator License for period July 1, 2016 – June 30, 2017** – Motion Stoelb second by DesJardins to approve Operator License renewals for those employed at Kwik Trip, Majerle's Black River Grill, and Riverdale Country Club as presented, twelve in total, all members present voted aye, motion carried. Hoffman not present.
11. **2016 Unlicensed dog owners** – Treasurer Evans reported on procedure to dealing with those who have yet to pay for their dogs' registration, along with current count of households that have not paid. Currently 50 households for a total of 67 dogs remaining that need licenses. Provided letter for review and signing, copies of which to be mailed to households unable to be reached by phone. Discussion ensued about whether to send constable out after July 13th. Motion by Rostollan second by DesJardins to approve sending out notice for owners of unlicensed dogs to previous owners who have not yet renewed and to authorize Treasure to issue citations and penalties to those who have not renewed by July 13, 2016, all members present voted aye, motion carried, Hoffmann not present.
12. **Board selection of electronic system to go paperless** – Motion by Rostollan second by Stoelb to approve the purchase of 5 Google Chromebooks, not to exceed \$250 per piece, designated for the Board, all members present voted aye, motion carried, Hoffmann not present.
13. **Proposals for tree removal on W. Stahl Road** – Maintenance/Road Supervisor Meyer provided bids, the Board discussed and address this later.
14. **Public Comment** - Chair Ehmann called for Public Comment and hearing none Public Comment was closed.
15. **Reports:**
 - a. **Maintenance** – Maintenance/Road Supervisor Meyer provided updates on potential and ongoing projects.
 - b. **Treasurer** - Balance Sheet, cash balances, activity reports and financial information were reviewed.
 - c. **Clerk** – Correspondence received was reviewed with the board.
 - d. **Town Board** – Supervisor Stoelb reported the Fire partners met and will place this on the next agenda.
16. **Disbursement Reports:** Black River Fire Department, Town of Wilson First Responders, Town of Wilson
No checks on hold; Motion by Rostollan second by DesJardins to approve disbursements dated 6/20/2016 – check numbers 18865 – 18894 Black River Fire Dept. for \$3,753.87, check numbers 18865-18870, Town of Wilson \$11,256.72, check numbers 18871- 18894 for total disbursements of \$15,010.59, on roll call vote, all members present voted aye motion carried, Hoffmann not present.

ADJOURN: Motion by Rostollan second by Stoelb to adjourn at 8:16 p.m., all members present voted aye motion carried, Hoffmann not present.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk