

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF AUGUST 1, 2016

**CALL MEETING TO ORDER:** Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**ROLL CALL:** Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Brian Hoffmann, Supervisor Nancy DesJardins and Supervisor Dan Rostollan. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/Road Supervisor Rick Meyer. Supervisor Tom Stoelb, was absent and excused.

**PLEDGE OF ALLEGIANCE:** Was recited.

**PUBLIC COMMENT:**

- Larry Van Driest, 638 Stahl Road - Requesting a speed limit change for Stahl Road and placed on an agenda for a future meeting. Many children live in the area and the speed limit is dangerous for the current surroundings. Requested the speed limit to be changed to 25 mph and for it to be posted at 12<sup>th</sup> Street going to Stahl Road.

**APPOINTMENTS / NEW & OLD BUSINESS:**

1. Approval of the draft minutes, July 18, 2016 - Motion by DesJardins second by Rostollan to approve the draft minutes of the July 18, 2016 Town Board Meeting, all members present voted aye, motion carried, Hoffmann abstain, Stoelb not present.
2. **Update on creation of the municipal Fire Department** – Supervisor Rostollan and Supervisor DesJardins reported they met with Town Attorney Parmentier to work on the bi-laws and ordinances. Chair Ehmann reported an informational meeting with BRFD was held. Committee member Claudia Bricks reported she is in the process of contacting each fire fighter to meet individually for discussion and to review bi-laws. Chair Ehmann shared there will be further research on other municipal fire departments to see how they are operating. The next meeting will be August 16<sup>th</sup> to produce a collaborate approach evolving from a private organization to a municipal government.
3. **Resident Anthony Eisner request for temporary fence placement and possible tree trimming** – Supervisor DesJardins met with Anthony Eisner. Eisner will not pursue purchase of property from the town. Request to set up temporary wire fence 3 feet into town property while constructing his permanent fence. Anthony Eisner also would like the town to look at a maple tree that may ruin his fence by a branch possibly falling. Motion by DesJardins second by Rostollan to allow Anthony Eisner to move his temporary wire fence three feet into the conservancy property for the purpose of installing a permanent large wooden fence, dates to be determined, all members present voted aye, motioned carried, Stoelb not present.
4. **Evaluate participation in the new Regional Tourism Commission** – State law requires a tourism commission to oversee the spending of room tax revenue. Commission representation would consist of members, three from the city, one from Town of Sheboygan, one from Town of Wilson and one member of Hotel/Motel Industry. Chair Ehmann explained the town would need to increase the 5% room tax to 8% with the following options. Increase tax rate to 8%, keep current 5% tax rate and create own tourism committee, or eliminate room tax altogether. The board discussed these options and requested the Clerk contact Sleep Inn to be present for this discussion as it affects their business. This will be placed on the next meeting August 15<sup>th</sup> agenda.
5. **Determination to work with Sheboygan County UW-Extension to complete the 10-year update to the Town's Comprehensive Plan required by 66.1001(2)(i) - Motion by Rostollan second by DesJardins to request services of Kevin Struck of Sheboygan County UW extension to assist the 10-Year update of the 20-Year Comprehensive Plan, all members present voted aye, motion carried, Stoelb not present.**
6. **Kohler Arts Center; Application for a Temporary Picnic License, Class "B" at Tellen, 5634 Evergreen Drive** – Motion by Hoffmann second by Rostollan to approve Kohler Arts Center application for a Temporary Picnic License, all members present voted aye, motion carried, Stoelb not present.
7. **New and Renewal Operator License Applications, July 1, 2016 - June 30, 2017** – Motion by Hoffmann second by DesJardins to approve the new operator license by Gage Hackl at Kwik Trip, all members present voted aye, motion carried, Stoelb not present.  
Motion by DesJardins second by Hoffmann to approve the new operator license for Aubrey Lichte at Kwik Trip, all members present voted aye, motion carried, Stoelb not present.

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Motion by DesJardins second by Rostollan to approve the new operator license for Kyle Reiersen at Kwik Trip, all members present voted aye, motion carried, Stoelb not present.

Motion by Rostollan second by DesJardins to approve the renewal operator license for Jennifer Balge for Kohler Arts Center at Tellen, all members present voted aye, motion carried, Stoelb not present.

8. **CUP Renewal updates, discussion and possible motion** – No action taken at this time this will be on the next agenda.
9. **Advertise for the bidding of the S. 13<sup>th</sup> Street, Woodview Ave and Ridgewood Lane** – Motion by Hoffmann second by Rostollan to approve bidding out the drainage project for South 13<sup>th</sup> Street, Woodview Avenue and Ridgewood Lane to be completed in 2017, all members present voted aye, motion carried, Stoelb not present.
10. **Stahl Road right-of-way tree removal** – The board discussed options for removing trees and details about insurance and disposal of the trees, Supervisor Rostollan will work with Towns attorney.
11. **Public Comment:**
  - Phil Mersberger, 9759 Middle Road Oostburg – Stated he was not in favor of room tax. This Hotel is a small entity, is currently not paying the room tax and increasing the room tax would not be a benefit. This is another tax and would be in favor of repealing the room tax.
12. **Reports:**
  - a. **Maintenance** - Updates on new projects and completed projects were provided. Meyer will obtain quotes to paint the Town Hall soffit. Meyer reviewed the 2016/2017 Home Heating LP Contract for the maintenance building. Motion by Rostollan second by Hoffmann to approve the pre-pay purchase of 2,225 gallons of propane, minus the 2045/2016 account credit of \$1,038.68 all members present voted, motion carried, Stoelb not present.
  - b. **Constable** – Constable Van Ess report was reviewed.
  - c. **Treasurer** - Balance Sheet, cash balances, activity reports and financial information were reviewed.
  - d. **Clerk** – Election details, building permit information, and details on the Sheriff's speed recorder placed on Indian Mound Road was discussed.
  - e. **Town Board** – Ability to fulfil concerns of citizens and check up on complaints was discussed, complaints about fireworks and action taken against them was brought to the board's attention. The Chair reported the Town met with Kohler attorneys and progress is being made on the reimbursement agreement. Chair Ehmann questioned the board how they would like to address the budget for this year and asked a board member to work with Georgene to produce a mailing for the informational meetings on the referendum.
13. **Disbursement Reports: No checks on hold** - Motion by Rostollan second by DesJardins to approve disbursements dated 8/1/2016 – check numbers 18948 – 18970 Black River Fire Dept. for \$7220.18 check numbers 18948 – 18951, Town of Wilson First Responders for \$5,039.84 check number 18952-18954, Town of Wilson for \$7,711.89 check numbers 18955-18970 for total disbursements \$19,971.91, on roll call vote, all members present voted aye, motion carried, Stoelb not present.

Motion by Hoffmann second by Rostollan to approve the payroll disbursements dated 7/6/2016, for \$12,760.03 on roll call vote all members present voted aye, motion carried, Stoelb not present.

Motion by Rostollan second by Hoffmann to approve the payroll disbursements dated 7/20/2016, for \$15,533.47 on roll call vote all members present voted aye, motion carried, Stoelb not present.
14. **Adjourn:** Motion by Rostollan second by Hoffmann to adjourn at 8:00 p.m., all members present voted aye motion carried, Stoelb not present.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk