

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 3, 2016

ALL TO ORDER: Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Dan Rostollan, Supervisor Nancy DesJardins, Supervisor Brian Hoffmann and Supervisor Tom Stoelb. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/ Road Supervisor Rick Meyer.

PLEDGE OF ALLEGIANCE: Was recited.

PUBLIC COMMENT:

- Steve Hicks 543 W. Evergreen Drive – Asked the board to look into the intersection on Weeden Creek Road and Lakeshore Drive. Accident records obtained from the Sheriff's Dept. for the past 5 years show 17 documented incidents. Major injuries have occurred and changes need to be made to this intersection before someone is killed. Rumble strips and a barricade used to be there but these have all been destroyed and not replaced. Most people run through the stop sign. Hicks reported he has incurred thousands of dollars in property damage from these crashes on his property. Chair Ehmann asked to have this on a future board agenda.

APPOINTMENTS / NEW & OLD BUSINESS:

1. Approval of the draft minutes, September 19, 2016 - Motion by DesJardins second by Stoelb to approve the draft minutes of the September 19, 2016 Town Board Meeting, all members present voted aye, motion carried.
2. **Horn's RV Fill Permit and drainage discussion at parcel #59030460330 Frontage Road** – Present was Tom Horn and Jim DePagter to discuss fill and gravel that was added to this parcel without a fill permit. It was noted the fill could have been laid over 15 years ago and they were not aware a fill permit was needed for the gravel. The board requested a fill permit application to be completed and forwarded to Chuck Nahn (administrator of Chapter 8, Fill Ordinance) to review and place this topic on the next board meeting.
3. **Update on the transition to the Town of Wilson Fire Department** - Chair Ehmann provided a timeline of the next steps to transition the fire department. The board discussed the timeline including the suggested qualifications for a Fire Fighter and Fire Officer. The next scheduled meeting to meet with the fire department is October 11th.
4. New Operator License Applications, July 1, 2016 - June 30, 2017 - Motion by Stoelb second by Hoffmann to approve the New Operator License for Jon Steffes all members present voted aye, motion carried.
5. CUP Renewal updates, discussion and possible motion - Motion by Stoelb second by Rostollan to find Kissel/Serenity Farms in compliance with no further action needed, all members present voted aye, motion carried.
6. **Discussion of the FLSA rule changes in overtime hours** – Due to a new Federal Ruling effective December 1, 2016 minimum salary level for Exemption Employees has been set at \$47,476 affecting the Clerk and Treasurer Salary. The board discussed tracking hours for overtime payment or increasing the two salaries. This will be placed on the November 7, 2016 agenda.
7. **Proposals for Town Hall furnace** – Another quote was requested, this will be placed on the next agenda.
8. Approval of tree removal at Stahl Road Rail Road tracks – Motion by Rostollan second by Hoffmann to hire Dennis Watson and David Schleicher for \$100 each to cut down the trees at Stahl Road, Rail Road

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 3, 2016

Tracks, provide proof of insurance and providing the Town a waiver of liability removing the Town from liability and authorizing Rick to close the road while work is done, work to be done during day light hours only and they keep the wood all members present voted aye, motion carried.

9. **Public Comment:** Chair Ehmann called for Public Comment hearing none Public Comment was closed.

10. **Reports:**

- a. **Maintenance** - Meyer provided updates on several ongoing projects.
- b. **Treasurer** - Balance sheet, cash balances, activity reports and financial information was shared.
- c. **Clerk** – Correspondence, complaints and topics for the next agenda. November 17, 2016 at 7:00 was selected to hold the Budget Public Hearing and Special Meeting.
- d. **Town Board** – Meetings attended was shared

11. **Disbursement Reports: Black River Fire Department, Town of Wilson First Responders, Town of Wilson;** No Check on Hold, None; Motion by Rostollan second by Hoffmann to approve disbursements dated 10/03/2016 check numbers 19074 – 19094; Black River Fire Dept. for \$60,564.12, check numbers 19074-19081, Town of Wilson First Responders for \$2,385.36 check number 19083, Town of Wilson for \$4,683.81, check numbers 19082 – 19084, 19094 for total disbursements of \$67,633.29 all members present voted aye motion carried.

Motion by Rostollan second by Stoelb to approve the payroll disbursements dated 9/14/2016 for \$7,401.67 all members present voted aye, motion carried.

Motion by Rostollan second by Hoffmann to approve the payroll disbursements dated 9/28/2016 for \$10,751.34, all members present voted aye, motion carried.

12. **ADJOURN:** Motion by Rostollan second by Stoelb to adjourn at 9:02 p.m., all members present voted aye motion carried.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk