

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 20, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann and Nancy DesJardins. Commissioners Daniel Rostollan and Tom Stoelb excused absence. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technician Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; July 05, 2017, Commissioner Meeting Minutes** Motion by DesJardins, second by Hoffmann to approve the July 05, 2017 draft meeting minutes, all members present voted aye, Rostollan and Stoelb not present, motion carried.
2. **Phil Bzudesk of Strand presenting updates on CTH OK Manhole Adjustment Project – CTH OK** Manhole Adjustment Project on schedule, minor debris entered one manhole during extraction and was vacuumed clear, joints between existing and new manholes not perfectly connectable requiring sealant and grout application, sewer cleaning will be ordered at final stage after project is completed, Andrew has been on site.
3. **Review and approval of contractor bid award for Indian Mound Road Improvement Project – Approval** will be rescheduled for next Commissioner's Meeting.
4. **Steve Peterson of SEH; review and possible action on engineering contract for project oversight of Indian Mound Rd. Sewer Improvement Project –** Motion by Hoffmann, second by DesJardins to approve SEH engineer contract for project oversight of Indian Mound Rd. Sewer Improvement Project for amount not to exceed \$58,624.00, second by DesJardins, all present voted aye, Rostollan and Stoelb not present, motion carried.
5. **Discussion and possible action to form special ad hoc committee to address future annexations and land use planning –** Topic to be rescheduled for next Commissioner's Meeting
6. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Sanville reported on meeting with DesJardins to test flashlight options, recommended purchase of Stryon or Stinger flashlight from Amazon.
7. **Reports:**
 - a. **Clerical Assistant –** Motion by DesJardins, second by Hoffmann to reschedule the August 07, 2017 SD1 Commissioner's Meeting to August 8, 2017 starting at 5:30pm, all members present voted aye, Rostollan and Stoelb not present, motion carried.
 - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary –** No report.
 - d. **Commissioners –** No report.
8. **Sanitary District No. 1 Disbursements –** Motion by Hoffmann, second by DesJardins to approve disbursements for 07/20/17, check number 2317-2334 for \$1888.71, all members present voted aye, Rostollan and Stoelb not present, motion carried.
Motion by Hoffmann, second by DesJardins to approve payroll disbursements for 6/21/17, check number 50336 for \$3364.86, all members present voted aye, Rostollan and Stoelb not present, motion carried.

Motion by Hoffmann, second by DesJardins to approve payroll disbursements for 7/5/17, check number 50337 for \$1523.64, all members voted aye, Rostollan and Stoelb not present, motion carried.

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 20, 2017**

ADJOURN: Motion by DesJardins, second by Hoffman to adjourn at 6:07 p.m., all members present voted aye, Rostollan and Stoelb not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary

UNOFFICIAL