

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 05, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Daniel Rostollan, Tom Stoelb and Nancy DesJardins. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; June 15, 2017, Commissioner Meeting Minutes** Motion by Hoffmann, second by Stoelb to approve the June 15, 2017 draft meeting minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported update on CTH OK manhole adjustment project; Sanville further reported on sanitary inquiry on existing septic home along CTH V; Kiehl reported on status of air release replacement; Kiehl further reported and requested trailer purchase options. Motion by Rostollan, second by DesJardins to purchase Brugginks 12' x 60" steel trailer for the amount of \$1825.00, all members present voted aye, motion carried.
3. **Possible rescheduling of the July 17th Sanitary District No.1** – Motion by Stoelb, second by Rostollan to reschedule the July 17, 2017 SD1 Commissioner's Meeting to July 20, 2017 to begin at 5:30pm, all members present voted aye, DesJardins abstained, motion carried.
4. **Reports:**
 - a. **Clerical Assistant** – Tran reported on Indian Mound Road project status, CTH OK Road Expansion project status, timely completion of CMAR reporting, DNR 2017 sewer overflow form update, and current status of CMOM updates.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – Secretary reported on email communication from Phil Bzduzek providing update on CTH OK Road Expansion Project.
 - d. **Commissioners** – DesJardins providing suggestions for flashlight purchase; Rostollan commented on observations of manhole adjustment project on CTH OK; Rostollan suggesting ad hoc advisory committee created for SD1 regarding Kohler Golf Course Project.
5. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Rostollan to approve disbursements for 07/05/17, check number 2309-2316 for \$19,715.05, all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 6:08 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary