

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 7, 2015

CALL MEETING TO ORDER: Chair Ehmann called the Town of Wilson Board Meeting to order at 6:00 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Dan Rostollan, Supervisor Tom Stoelb, Supervisor Nancy DesJardins and Supervisor Brian Hoffmann. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/ Road Supervisor Rick Meyer.

PLEDGE OF ALLEGIANCE: Was recited

PUBLIC COMMENT:

- **Arletta Giese, 314 W. Evergreen Dr.** – Unable to attend a letter forwarded to the town office and read by Treasurer Julie Evans. Arletta shared her concern of the hunting that has started in Jerving Conservancy and alarmed the board approved opening this area to bow hunting, also concerned over her safety as her lot butts up to the conservancy and urges the board to change their vote.
- **Julie French, 4435, 4403, 4407 N. Evergreen Dr.** - Definition of Conservancy is to preserve and protect wildlife "how does bow hunting fit this definition in our Conservancy?"

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes;**
 - a. **November 16, 2015 – Motion by DesJardins second by Stoelb to approve the November 16, 2015 Town Board minutes on voice vote all members present voted aye, motion carried.**
 - b. **November 19, 2015, Special Town Board Meeting - Motion by DesJardins second by Stoelb to approve the November 19, 2015 Town Board Special Meeting minutes on voice vote all members present voted aye, motion carried**
2. **Discussion and possible renewal of Town of Wilson First Responders Contract** – Present was Kim Gartman service director TWFR. Chair Ehmann shared proposed recommendation to include in both TWFR and BRFD lease agreements. Detailed accounting of how contract money was spent in the previous year and financial records available to the Town upon request. Revised contracts will be on the next agenda.
3. **Discussion and possible renewal of Black River Fire Department Contract** – BRFD forwarded documentation to the Chair sharing their changes. Requesting provisions for contract money and annual budget tied to a market cost of index, plus additional 3% on an annual basis. A provision specifying receiving the State 2% Fire Dues to go to Capital Outlay in addition to the operating budget. The board will clarify with the fire department these changes and the contract will be on the next agenda. A fire study committee will look into fire protection for the Town.
4. **Joe Bronoski, Abacus Engineers;**
 - a. **Review of Sheboygan County Memorandum of Agreement for S.13th Street/Woodview Ave/Ridgewood Ln** – Update of the joint drainage project with the City of Sheboygan, Sheboygan County and the Town. The board and Bronoski reviewed Sheboygan County's memorandum they require signed before work can begin. Bronoski requested board's permission to go back to the County and modify this memorandum. Discussion followed, the Town is providing this infrastructure an agreement is not needed. The board gave Bronoski permission to contact the county and modify the contract.
 - b. **Zoning Interpretation** – The board reviewed 9.06 of the Zoning Ordinance and would suggest a review of this Ordinance and forward to Plan Commission; Joe Bronoski will draft this modification.
5. **Discussion and possible decision to hire the Hydrologists interviewed for the proposed Kohler Golf Course** – Each consultant has specific areas of expertise and strengths. Motion by Stoelb second by Rostollan to hire hydrologist John Jansen to review deep water analysis and Bruce Meissner to review the surface water analysis of the proposed Kohler Golf Course, on roll call vote all members present voted aye, motion carried.
6. **Appropriate notices to conclude Kinship Companions Kennel CUP** – The board is requesting Town's Attorney to provide proper notification, Clerk Lubach will contact the Town's Attorney.
7. **Appointment of the Election Officials for the 2016/2017 term** – Chair Ehmann appointed the 2016/2017 Election Officials
8. **Survey of the Jerving Conservancy** – The board suggested a survey of North and West Evergreen Drive only and place on the next agenda for review.
9. **Room Tax collection remedies** – Supervisor Rostollan will draft legal documentation for the next Board Meeting.
10. **Renewal of Contract with Berke Electric services for Rammer Pond Utility** – Tabled to next meeting

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11. Public Comment:

- Julie French, 4435, 4403, 4407 N. Evergreen Dr. – Offered to give a tour of anyone interested in the beautiful, well groomed walking trails. “The trails have been groomed for over 28 years and had never seen anyone from the maintenance department grooming them”. Not happy about the hunting or the removal of the Christmas tree.
- Kathleen Rammer, 3010 Old Park Rd – Representing the neighbors of Jerving Conservancy and Jim Gruber was given permission to have a garden on this property by Mr. Jerving and Jim Gruber has been mowing the trails and has placed the Christmas tree for the past 32 years and was given the blessing by Mr. Jerving.

12. Reports:

- a. **Maintenance Report** - Discussion of the damage to the Schinker Creek Park play equipment at installation by Vandervart Concrete. Rick Meyer shared an estimate received to repair/replacement of the equipment and the motion made by Parks and Forestry to recommend Vandervart Concrete to either forfeit their bill or pay the estimate damages. Motion by Hoffmann second by DesJardins to serve the estimate to repair the play equipment structure for \$4,307.13 for damage to our property to Vandervart Concrete and place payment of their invoice on hold, on roll call vote all members present voted aye, motion carried. The board directed Clerk Lubach to forward a letter to Vandervart including a copy of the estimate to repair of the play equipment. Meyer shared updates of road Trip program and roads per mile was passed out.
- b. **Treasurer** - Presented were financial statements, the cash summary, income receipts reports and verbal financial updates. The Town's finances and reserves were discussed.
- c. **Clerk** – Correspondences received were reviewed and the board was updated.
- d. **Town Board** – Supervisor DesJardins would consider rescinding the motion made to allow hunting in Jerving Conservancy due to improper notifications to allow hunting in Jerving Conservancy and the public outcry and responses that has contacted her. The motion made to change Chapter 30 was not specific enough and asking this to be on a future agenda. The board discussed the options and this will be placed on the next agenda.

13. **Disbursement Reports: Black River Fire Department, Town of Wilson First Responders, Town of Wilson** – Checks on hold: Checks on #18499. Motion by Rostollan second by Hoffmann to approve disbursements dated 12/7/2015 – check numbers 18470 – 18501 Black River Fire Dept. for \$14,991.37, check numbers 18470 – 18482 Town of Wilson First Responders \$0, Town of Wilson for \$12,617.21, check numbers 18483 - 18501 for total disbursements \$27,608.58, except for check on hold #18499 for \$668.80. Motion by DesJardins, second by Rostollan to amend this motion and place on hold BRFD check #18475 to Russ Mashbruch for \$496.80 pending further documentation on roll call vote, Rostollan –nay, Hoffmann –nay, DesJardins –aye, Stoelb –nay, Chair –nay motion failed. Original motion to approve disbursements, on roll call vote Stoelb –aye, DesJardins –nay, Hoffmann –aye, Rostollan –aye, Chair –aye, motion carried. Motion by Stoelb second by Rostollan to approve the payroll disbursements dated 11/11/2015 for \$11,727.39 on roll call vote all members present voted aye, motion carried. Motion by Rostollan second by Stoelb to approve the payroll disbursements dated 11/25/2015 for \$10,212.04 on roll call vote all members present voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Stoelb to adjourn at 8:49 p.m., all members present voting aye, motion carried.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk