

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF JUNE 15, 2017**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Brian Hoffmann, Daniel Rostollan, Tom Stoelb and Nancy DesJardins. Also in attendance: Secretary Georgene Lubach, Clerical Assistant Mandy Tran, and Technician Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; June 05, 2017, Commissioner Meeting Minutes** Motion by Stoelb, second by Rostollan to approve the June 05, 2017 draft meeting minutes, all members present voted aye, motion carried.
2. **Review and resolution to approve the Town of Wilson Sanitary District No.1 Compliance Maintenance Annual Report (CMAR) for the reporting year 2016** – Motion by Stoelb, second by DesJardins to approve Resolution No. 1-2017 for Sanitary District No. 1 Compliance Maintenance Annual Report (CMAR) for the reporting year 2016, all members present voted aye, motion carried.
3. **Review and possible action regarding revised bid for wet-well explosion-proof replacement light fixtures at Lakeshore lift station** – Motion by Stoelb, second by Hoffmann to accept the bid at \$12,700 from Detroye to replace explosion proof light fixtures at Lakeshore Pump Station, all members present voted aye, motion carried.
4. **Review and possible action for landscaping at Lakeshore Pump Station (Garage)** – Kiehl reported that he followed up and confirmed that no fill permit will be required for this landscaping project. Motion by Hoffmann, second by DesJardins to approve Green Acres bid of \$3100 to provide landscaping services at Lakeshore Pump Station Garage, Hoffmann under discussion confirmed contractor's qualification with Kiehl, all members present voted aye, motion carried.
5. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Kiehl reported on a broken pole near Driftwood Lane, which has been corrected. Kiehl identified a buried manhole near Driftwood Lane which will need to be raised. Kiehl also requests purchase of new spot-lights and hand-held flashlights.
6. **Reports:**
  - a. **Clerical Assistant** – Tran reported on Indian Mound Road project status, CTH OK Road Expansion project status, and timely completion of CMAR reporting.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
7. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Stoelb to approve disbursements for 06/15/17, check number 2300-2308 for \$21,323.51, all members present voted aye, motion carried.  
Motion by DesJardins, second by Hoffmann to approve payroll disbursements for 5/24/17, check number 50334 for \$2,073.55, all members present voted aye, motion carried.  
Motion by Hoffmann, second by Rostollan to approve payroll disbursements for 6/7/17, check number 50335 for \$1,386.27, all members present voted aye, motion carried.

**ADJOURN:** Motion by Hoffmann, second by Rostollan to adjourn at 5:53 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary