

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 02, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, and Nancy DesJardins. Daniel Rostollan arrived at 5:34pm. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; September 18, 2017, Commissioner Meeting Minutes** Motion by Stoelb, second by Hoffmann to approve the September 18, 2017 draft meeting minutes, all members voted aye, DesJardins abstained, motion carried.
2. **Review and Discussion by SMS on Rate Structure and Budget Planning** – Scott Schramm of SMS presenting review of sanitary district customer rate calculations, current rate status and budget suggestions.
3. **Review plans and petition for annexation of 1715 CTH V property onto Sanitary District No.1** – topic moved to next meeting.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Motion by Rostollan, second by Hoffmann to approve hiring of Keith Borth at \$21.00 per hour for Sanitary District No.1 upon completion of all human resources paperwork, all members voted aye, motion carried.
5. **Reports:**
 - a. **Clerical Assistant** – Tran reporting updates to Indian Mound Road Improvement Project schedule and OK Corridor Manhole Adjustment Project schedule.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
6. **Sanitary District No. 1 Disbursements** – Motion by Rostollan, second by Hoffmann to approve disbursements for 10/02//17, check numbers 2369-2375 for \$5903.35, all members voted aye, motion carried.

ADJOURN: Motion by Hoffmann, second by Rostollan to adjourn at 6:37 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary