

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF NOVEMBER 20, 2017**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, Nancy DesJardins and Daniel Rostollan. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technician Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; November 06, 2017, Commissioner Meeting Minutes - Motion by Stoelb, second by DesJardins to approve the November 06, 2017 draft meeting minutes, all members voted aye, motion carried.**
2. **Strand review of County Highway OK Manhole Adjustment project** – Phil Bzdusek reported on current project status and submitted contractor’s pay application.
3. **2018 Sanitary District No.1 Proposed Budget Review and Approval** – Motion by Stoelb, second by DesJardins to approve the Draft 2018 Budget Proposal for SD1, all members voted aye, motion carried.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported on prices and services for 2018 sewer jetting and cleaning quotes and further reported on repaired relays at pump stations.
5. **Reports:**
  - a. **Clerical Assistant** – Tran reported on current project status for Indian Mound Road Sewer Improvement Project.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
6. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Hoffmann to approve disbursements for 11/20/17, check numbers 2395-2408 for \$20,453.56, all members voted aye, motion carried.  
Motion by Hoffmann, second by Rostollan to approve disbursements for 10/25/17, check number 50345 for \$2,975.79, all members voted aye, motion carried.  
Motion by Rostollan, second by DesJardins to approve disbursements for 11/8/17, check number 50346 for \$1,347.31, all members voted aye, motion carried.

**ADJOURN:** Motion by Stoelb, second by Rostollan to adjourn at 6:10 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary