

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF DECEMBER 04, 2017**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, Nancy DesJardins and Daniel Rostollan. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; November 20, 2017, Commissioner Meeting Minutes - Motion by DesJardins, second by Stoelb to approve the November 20, 2017 draft meeting minutes, all members voted aye, motion carried.**
2. **Consideration to reschedule the January 01, 2018 Sanitary District No. 1 Meeting – Motion by Rostollan, second by Hoffmann to reschedule the January 01, 2018 Commissioner’s Meeting to January 3, 2018 to begin at 5:30pm, all members present voted aye, motion carried.**
3. **Review and possible approval of 2018 cleaning and videoing of SD No.1 sewer – Motion by Rostollan, second by Hoffmann to apply hybrid method wherein Northern Pipe will work on 50% and Great Lakes will work on 50% of the total sewer cleaning and videoing sections, all members voted aye, motion carried.**
4. **Review and possible action on quotes for soffit and siding repair at Lakeshore Station – Motion by Hoffmann, second by Rostollan to accept quotes from Gillipski for siding with prefinished stained cedar and with Brills for soffit and fascia repair, adjusting accordingly for increased lumber prices, all members voted aye, motion carried.**
5. **Consideration to adjust sewer rates for residential, commercial and City of Sheboygan customers – Motion by Rostollan, second by DesJardins to adjust 2018 residential quarterly sewer O&M rates \$45 per quarter to \$48 per quarter and to adjust the 2018 commercial sewer rates from \$2.35 to \$2.50 per 1000 gallons with a minimum charge of \$48 per quarter effective January 01, 2018, all members voted aye, motion carried.**
6. **Scott Schramm of SMS review of long term capacity for Sanitary District No. 1 – Scott Schramm presenting long term capacity review of Sanitary District No. 1 with suggestions for short term and long term action.**
7. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl – Sanville reported on damage of sewer line by Sheboygan Water Utility and has been repaired.**
8. **Reports:**
  - a. **Clerical Assistant** – Tran reported on current project status for OK Corridor Manhole Adjustment Project.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
9. **Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Rostolan to approve disbursements for 12/04/17, check numbers 2409-2420 for \$46,388.21, all members voted aye, motion carried.**

**ADJOURN:** Motion by Rostollan, second by Stoelb to adjourn at 6:53 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary