

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 18, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, and Nancy DesJardins. Commissioner Daniel Rostollan not present. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes; December 04, 2017, Commissioner Meeting Minutes - Motion by DesJardins, second by Stoelb to approve the December 04, 2017 draft meeting minutes, all members voted aye, Rostollan not present, motion carried.
2. **Steve Peterson of S.E.H. final review of the Indian Mound Road Sewer Improvement Project** – Project status near complete, awaiting final engineer review and approval.
3. Approval of the pay application for the Indian Mound Road Sewer Project - Motion by Stoelb, second by DesJardins to approve the pay application from Butyne-Peterson for the amount of \$91,174.58, all members voted aye, Rostollan not present, motion carried.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – No report.
5. **Reports:**
 - a. **Clerical Assistant** – Tran reported on current invoice status for pending projects.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – Secretary inquired with Hoffmann regarding appearance by phone for next meeting.
6. Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Stoelb to approve disbursements for 12/18/17, check numbers 2421-2428 for \$5572.22, all members voted aye, Rostollan not present, motion carried.

Motion by Hoffmann, second by DesJardins to approve disbursements for 11/22/17, check numbers 50347 for \$2430.15, all members voted aye, Rostollan not present, motion carried.

Motion by Hoffmann, second by DesJardins to approve disbursements for 12/06/17, check numbers 50348 for \$1221.25, all members voted aye, Rostollan not present, motion carried.

Motion by Hoffmann, second by DesJardins to approve disbursements for 12/20/17, check numbers 50349 for \$2473.46, all members voted aye, Rostollan not present, motion carried.

ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 5:47 p.m., all members voted aye, Rostollan not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary