SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY
APPROVED MINUTES OF DECEMBER 18, 2017

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:48 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, and Nancy DesJardins. Commissioner Daniel Rostollan not present. Also in attendance: Treasurer Julie Evans and Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

 PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:
1. **Approval of draft minutes; November 20, 2017 -** Motion by Hoffmann, second by DesJardins to approve the November 20, 2017 draft minutes, all members voted aye, Rostollan not present, motion carried.
2. **Scott Schramm of SMS review of rate study for Sanitary District No. 2 –** Scott Schramm reviewed current rate status and recommended that billing rates be adjusted to reflect existing billing standards; Sanitary District No. 2 billing rates otherwise in good order.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** No report.
4. **Reports:**
    a. **Clerical Assistant –** No report.
    b. **Treasurer –** Sanitary District No. 2 balance sheet, cash balances and activity written reports.
    c. **Secretary –** No report.
    d. **Commissioners –** No report.
5. **Sanitary District No. 2 Disbursements –** Motion by DesJardins, second by Stoelb to approve disbursements for 12/18/17, check numbers 1927-1933 for $8084.60, all members voted aye, Rostollan not present, motion carried.

 ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:28 p.m., all members voted aye, Rostollan not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
                                      Georgene Lubach, Secretary