

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 19, 2018**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins and Daniel Rostollan. Commissioner Brian Hoffmann delayed arrival at 5:41pm via remote attendance. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technician Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes;**
  - a. **March 05, 2018, Commissioner Meeting Minutes - Motion by Stoelb, second by Rostollan to approve the March 05, 2018 draft minutes, all members voted aye, DesJardain abstained, Hoffmann not present, motion carried.**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Sanville reported on jetting and video status. Leak discovered at manhole along Deer View Lane. More information to come.
3. **Review and discussion regarding the City of Sheboygan Business Park –** President Ehmann reported on recent meeting with City of Sheboygan, Scott Schramm of SMS Inc. provided status summary of City Sewer Expansion Project and draft letter on mutual agreements, Stoelb inquired about ownership rights, Rostollan inquired about project timeline and planning efforts, DesJardins inquired about assurances over pending agreements, Hoffmann inquired about initial construction plans. Motion by Rostollan, second by Stoelb to hold a Special Meeting with the City of Sheboygan on March 26, 2018 regarding outstanding questions and concerns of the City Sewer Expansion Project, all present voted aye, motion carried.
4. **Consideration to schedule Sanitary District No. 1 Annual Meeting – Motion by Rostollan, second by Stoelb to hold the 2018 Sanitary District No.1 Annual Meeting on May 7, 2018 to begin at 5:15pm, all members present voted aye, motion carried.**
5. **Reports:**
  - a. **Clerical Assistant** – Tran reported on Indian Mound Road Sewer Improvement Project status.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
6. **Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Rostollan to approve disbursements for 3/19/18, check numbers 2468-2477 for \$4,672.93, all members voted aye, motion carried. Motion by Rostollan, second by Stoelb to approve payroll disbursements for 2/28/18, check number 50354 for \$2,154.55, all members voted aye, motion carried. Motion by Rostollan, second by Hoffmann to approve payroll disbursements for 3/14/18, check number 50355 for \$948.47, all members voted aye, motion carried.**
7. **ADJOURN: Motion by Hoffmann, second by Stoelb to adjourn at 6:39 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary