

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF AUGUST 06, 2018**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann and Matthew Fore. Also in attendance: Secretary Georgene Lubach, Temp-Treasurer Kari Mooney, Sanitary Administrator Laura Kaat.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment; no public comment made

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes

- a. July 12, 2018 Special Commissioners Meeting – Motion by Tom Stoelb, second by Nancy DesJardins, all members voted aye, motion carried
- b. July 16, 2018 Commissioners Meeting – Motion by Matthew Fore, second by Brian Hoffman, all members voted aye, motion carried.

2. Scott Schramm provided review and update on recent/future SD1 projects – Pre-inspection of the 15 Laterals effected by the City South Point project were televised by Great Lakes per City Contractor. They will also be inspected after project completion. Awaiting submittal from city contractor for plan to service the town's 15 customers during pipe bursting.

3. Scott Schram update on City of Sheboygan South Pointe pipe bursting project – Continue to work with city, contacts for this project are Tom Sanville and Matthew Fore. Representatives to attend monthly construction meeting until project is complete. Anticipated start mid-September. Customer service letter from PTS was provided with contact numbers for residents will be posted.

4. Maintenance related issues as presented by Tom Sanville and Otis Kiehl - Resident complaint being referred to City of Sheboygan or Sheriff's Department. Damaged laterals issues resolved.

5. Reports:

- a. **Sanitary Administrator** – Kaat reported processing of sewer payments and thanks board for the position.
- b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
- c. **Secretary** – Reported the office changeover is going well and resident's questions about their payments have been addressed.
- d. **Commissioners** – No report.

6. Sanitary District No. 1 Disbursements – Motion by Hoffmann, second by DesJardins to approve disbursements for 08/06/18, check numbers 2541-2548 for \$25,483.02, all members voted aye, motion carried.

Motion by Fore second by Stoelb to approve payroll disbursements dated 7/18/18 for \$1,095.29, all members voted aye, motion carried.

Motion by DesJardins second by Stoelb to approve payroll disbursements dated 8/1/18 for \$1,583.98, all members voted aye, motion carried.

7. ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:29 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator; Georgene Lubach, Secretary