

SECTION 3 CHARGES and PAYMENT POLICY

3.01 Connection to City Sewer

For Town or District residents connecting to City sewer, upon receiving a plumbing permit,

3.02 Connection Fee

old → A connection fee of \$2,000 is required for all single-family residential sewer connections and \$3,000 for duplex sewer connections beginning March 3, 2003 in any area where sewer is yet to be installed or installed after March 3, 2003. Any sewer connections requested in an already existing sewered area prior to March 3, 2003 will have a connection fee of \$1,500 for all single-family residential sewer connections and \$2,000 for duplex sewer connections. Sewer connections must be paid prior to a plumbing permit or building permit being issued.

3.03 Corner Lots-Both Sides District

Corner lots shall be assessed by the total number of feet of both sides less a deduction for the short side, but no more than an eighty (80) foot deduction.

3.04 Corner Lot-One or Both Sides City

If a Town resident abuts a City sewer on more than one side, he will be charged for both sides less a corner lot deduction.

3.05 Adjoining Lots (Vacant Substandard)

Vacant substandard adjoining lots owned by the same owner shall be assessed at the total number of feet rather than the minimum lot.

3.06 Adjoining Lots (Improved Substandard)

Improved lots, that is, containing structures, shall be each charged a minimum lot charge.

3.07 Minimum Lot Charge

The minimum lot charge will be 100 feet of frontage.

3.08 Plan Costs

If any request is made for the plans of the sanitary sewer system the actual costs for copying will be charged or .25 per page.

3.09 Repair and Maintenance Charges

The Sanitary District will expend funds for checking of the sewer main if problems are reported, however, if the problem is not the sewer main, all costs will be billed to the resident. If the complainant is someone other than the adjoining property owner, the District may require the complainant to post an advance deposit to cover the anticipated costs.

3.10 Interest on Service Charge

Quarterly bills for service will be due and payable 30 days from the billing date. Any bills not paid on the due date will be charged 1 ½% interest per month.

3.11 Billing

All charges will be in the name of and will be sent to the owner of record of each parcel. If a parcel is vacant and unoccupied, quarterly charges will continue until the property owner files a statement with the District and it is determined that the parcel is not in use. The District may waive part of the operation and maintenance charge. Charges for debt service will continue to be charged.

3.12 Deferred Assessment

Land that has been deferred and desires a connection, will be charged for the actual feet sold or a minimum lot, whichever is greater, and the owner can elect to pay the assessment over five (5) years at the same rate of interest currently being charged by the District.

3.13 Lots Without Frontage

All parcels serviceable by District sewer, even though there is no frontage to the main, shall be charged the minimum lot and connection charge.

UNOFFICIAL

SANITARY DISTRICT #1/TOWN BOARD

Saturday, February 8, 2003

2:00 p.m.

Town of Wilson Office

5935 South Business Drive

Agenda for this meeting was posted at the Town of Wilson Office, Town of Wilson Firehouse and Town Maintenance Site.

OLD BUSINESS

Development Agreement Windstorm LLC

NEXT MEETING-February 17, 2003

Persons with disabilities who may require assistance to attend this meeting should contact the Town Clerk at 920-208-2390 at least 24 hours prior to the meeting.

UNOFFICIAL

Meeting of the Town of Wilson **Sanitary District #1**, held Saturday, **February 8, 2003**.

Meeting was called to order at 2:00 p.m.

Present: Commissioners Ken Sonntag, Keith Schachel and Brian Hoffmann, Atty. Raftery, Mike Soletski, Robert Western.

Developers Agreement Windstorm LLC-Sanitary District Commissioners met with Atty. Raftery and developers Mike Soletski and Robert Western to review details of the developers agreement for Windstorm LLC as it relates to development of the Rammer Pond Estates. Atty. Raftery will make suggested changes and have a rough draft available for the February 17,2003 meeting.

NEXT MEETING-February 17, 2003.

There being no further business the meeting adjourned at 4:30 p.m.

Cathy Conrad, Clerk

UNOFFICIAL

**SANITARY DISTRICT NO. 1
TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
GENERAL ORDINANCE AMENDMENT**

The Commissioners of the Sanitary District No. 1 Town of Wilson take the following action:

RESOLVED, that the Commissioners do hereby ordain the following amendments to the Sanitary District No. 1 General Ordinance:

Section 4.03 of Section 4 Construction Policy to read:

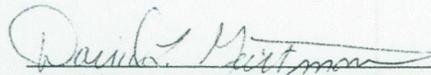
4.03 Backflow Preventers

In this section, "sanitary building drain" means horizontal piping within or under a building, installed below the lowest fixture or the lowest floor level from which fixtures can drain by gravity to the building sanitary sewer. All new residential, commercial and industrial buildings shall have backflow prevention valves installed on all sanitary building drains at the owner's expense, except as provided below. A property owner may apply in writing to the plumbing inspector for an exception to the provisions of this section. The application must include evidence of the elevation of both the sanitary building drain and the nearest manhole to which the sanitary building drain is or will be connected. The plumbing inspector may approve the exception if the elevation of the sanitary building drain is at least two feet higher than the elevation of the nearest manhole to which the sanitary building drain is or will be connected.

Adopted this 9 day of Dec, 2014.

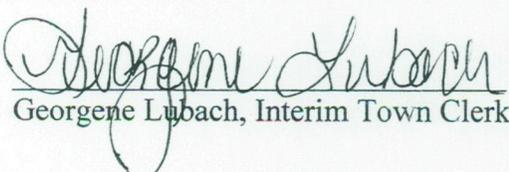
SANITARY DISTRICT NO. 1

By:



David L. Gartman, Town Chairperson

Attest:


Georgene Lubach, Interim Town Clerk

March 3, 2003 Sanitary District

Regular meeting of **Sanitary District No. 1** held Monday, **March 3, 2003** at 6:30 p.m. in the Town Office.

Agenda for this meeting was posted at the Town of Wilson Office, Town of Wilson Firehouse and Town Maintenance Site.

Present: Chairman Ken Sonntag, Supervisors Keith Schachel and Brian Hoffmann, Treasurer Carol Schuessler and Clerk Cathy Conrad.

Also present: Jim Weinmann, Terry Johnson and Richard Offenbecher of EarthTech, Larry Batterman.

Meeting was called to order at 6:30 p.m.

PUBLIC COMMENT SESSION

There was no public comment.

NEW BUSINESS

Office Operations-No report was filed.

Maintenance Report-No report was filed. Tom Sanville notified the office that he has ordered \$3,500 worth of replacement parts for the pump stations due to equipment failure.

Insurance Coverage Limits for sewer extensions-A letter was received from EarthTech requesting information on insurance coverage limits and liquidated damages for sewer extensions to Rammer Pond Estates. This document was forwarded to Atty. Raftery for his review and recommendations. Atty. Raftery will review the documents when he returns. It is anticipated that the same limits for insurance coverage and liquidated damages, as the OK Sanitary Sewer Project will prevail.

Terry Johnson spoke regarding the Moenning Road and Stahl Road project and properties that could be served. Johnson asked the question of extending sewer beyond the Moenning Road access road to the development and extending sewer beyond the access road off Stahl Road an additional 185' and 200'. The approximate cost of \$30 per foot plus manholes is anticipated. Sonntag stated that David Gartman might be interested in being served by sewer. Hoffmann suggested that David Gartman be contacted regarding his wanting hookup into the sewer and advise him of the circumstances if he is still interested. The neighboring property south of David Gartman will also be contacted regarding his interest in wanting sewer service. Gartman and Winkel will be advised to contact Terry Johnson if they are interested. Johnson stated sewer will be approximately 8' off the roadway and the ditches will be redone in the area. Terry stated that the equipment will be entering and existing the project area at the intersections only. Sonntag expressed concerns that Stahl Road and Moenning Road are both new roads and the Town did not want to see damage to the edges of the roads from the project. A master site grading plan and sewer layout was shown. Johnson stated that the maintenance of the pond in the development area needs to be determined by the time the plans are submitted to the State for sewer

March 3, 2003 Sanitary District

approval. This item will need to be worked out with the developer.

OLD BUSINESS

Ordinance revisions-Motion Hoffmann, second Schachel to approve the ordinance revisions as presented with a change to the hookup fees for new development and new sewered areas to \$2,000 for single-family and \$3,000 for duplex lots for any new connections, and increase the non-sufficient check fee to \$50. Unanimously approved.

Developers Agreement-The Windstorm agreement was approved at the last meeting and a signed copy was distributed to Board Members.

APPROVAL OF THE NOTES-Motion Schachel, second Hoffmann to approve the notes of February 17, 2003. Unanimously approved.

FINANCIAL

February Income Report-The February Income Report was read and filed.

Disbursements of March 3, 2003-**Motion Schachel, second Hoffmann to approve the disbursements of March 3, 2003 as presented. Unanimously approved.**

Treasurer's Report-The treasurer's report was read and filed.

There being no further business the meeting adjourned at 7:05 p.m.

The next meeting will be held on March 17, 2003 after Sanitary District #2 meeting and prior to the Town Board meeting.

Cathy Conrad, Clerk

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF MARCH 17, 2014 SANITARY DISTRICT NO. 1 COMMISSIONER MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: President David Gartman called the Sanitary District No. 1 Commissioner Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President David Gartman, Commissioners Dale Sommer, David Senkbeil, Brian Hoffmann, and Daniel Rostollan, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz and Clerical Assistant Shelly Weidig. Commissioner Hoffmann arrived at 5:31 p.m. Commissioner Rostollan arrived at 5:32 p.m.

PUBLIC COMMENT SESSION: None

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of March 3, 2014 Commissioners Meeting:** Motion by Senkbeil to approve draft minutes of March 3, 2014 Commissioners Meeting after the removal of the second consecutive "approve" in number 8; second by Sommer; motion carried by roll-call vote with no nay votes and no abstentions.
2. **Maintenance related issues:** DNR CMAR forms have been discussed at separate meeting and are almost ready to be submitted. Great Lakes has not completed their jetting and camera work that was started in January.
3. **Discussion/possible motion requesting Bryan Grunewald of Schenck to attend Annual Meeting, thus allowing additional meeting attendance to the 2014 contract:** It was agreed that the commissioners would like Bryan Grunewald to attend the Annual meeting.
4. **Discussion/possible motion regarding connection fees and debt service charges for Sanitary District No. 1:** Discussion on discontinuing debt service for future connections to make record keeping easier. Motion by Sommer that all residents who wish to connect to the sanitary sewer in any subdivision will pay \$2000 in connection fees plus an additional \$1000 in assessments at the time the permits are granted; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.
5. **Discussion/possible motion regarding CDL license of Sanitary District employee:** Motion by Hoffmann to pay \$75.25 to Steve Pautz for reimbursement of his CDL license; second by Senkbeil; motion carried by roll-call vote with Sommer voting nay and no abstentions.
6. **Discussion/possible motion regarding software upgrades for Sanitary District No. 1:** Motion by Sommer to purchase Fox It for \$89.00 as a pdf writer for the Sanitary District computer; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.
7. **Reports:**
 - a. **Clerical Assistant:** no report provided;
 - b. **Treasurer:** Laurie Pankratz provided Treasurer's Cash Summary of February 28, 2014, Treasurer's Income Receipts Report of February, 2014, and Transfers Report for February, 2014;
 - c. **Clerk:** no report provided;
 - d. **Commissioners:** Gartman was contacted by Alliant regarding possible purchase of property next to Lakeshore Pump Station.
8. **Sanitary District No. 1 Disbursements:** Motion by Rostollan to approve Sanitary District No. 1 disbursements totaling \$473.60 for non-payroll checks 1670 through 1673; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

ADJOURN:

Motion by Senkbeil to adjourn; second by Sommer; motion carried with no nay votes and no abstentions. Meeting adjourned at 5:52 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant
Georgene Lubach, Interim Clerk

SANITARY DISTRICT NO. 1
Town of Wilson, Sheboygan County, WI

NOTICE OF CHANGE TO ORDINANCE

PLEASE TAKE NOTICE that on October 6, 2014, the Sanitary District No.1 Town of Wilson, Sheboygan County, Wisconsin, adopted a change to 3.10 Interest on Service Charge.

PLEASE TAKE FURTHER NOTICE that Quarterly bills for service will be due and payable 30 days from the billing date. Any bills not paid on the due date will be charged 4 ½% interest per quarter.

Interested parties may view a copy of the Ordinance by contacting Georgene Lubach, Sanitary District Clerk, at 920-698-0088 to set up a time to view the Ordinance at the Sanitary District Office, 5935 S. Business Drive, Suite 101, Sheboygan, WI 53081.

Dated this 21st day of October, 2014.

Georgene Lubach
Interim Clerk, Sanitary District No. 1

SANITARY DISTRICT NO. 1
Town of Wilson, Sheboygan County, WI

GENERAL ORDINANCE AMENDMENTS

The Sanitary District No.1 Commissioners of the Town of Wilson take the following action:

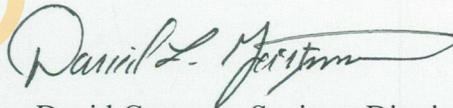
RESOLVED, that the Sanitary District No. 1 Commissioners do hereby ordain the following change to Sanitary District No. 1 Section 3 General Ordinances:

Interest on Service Charge

Quarterly bills for service will be due and payable 30 days from the billing date. Any bills not paid on the due date will be charged 4 ½% interest per quarter.

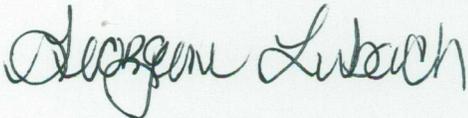
Adopted this 22 day of October, 2014

SANITARY DISTRICT NO. 1



By: David Gartman, Sanitary District No. 1 President

Attest:



Georgene Lubach
Interim Clerk, Sanitary District No. 1