

**TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF AUGUST 20, 2018 TOWN BOARD MEETING**

Chairman Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**ROLL CALL:** Roll call was taken with the following members present: Chair John Ehmann, Supervisor Brian Hoffmann, Supervisor Nancy DesJardins, Supervisor Tom Stoelb and Supervisor Matt Fore. Also, in attendance: Clerk Georgene Lubach.

**PLEDGE OF ALLEGIANCE:** Was recited.

**PUBLIC COMMENT:**

- Nancy DesJardins, 709 Panther Road – A written complaint was submitted to the board regarding a basketball size wasp nest attached to the neighbor's home. She asked the neighbor several times to remove the nest and provided a can of spray. She also told this neighbor wasps are getting into the mail box, screen porch area, her grandson had been stung, the property owner is unwilling to remove the nest. Other neighbors have reported seeing them swarm, moving around and afraid they will move onto their property.

**APPOINTMENTS / NEW & OLD BUSINESS:**

1. Approval of the draft minutes, August 6, 2018 – Motions by DesJardins second by Hoffmann to approve the August 6, 2018 draft town board minutes all members voted aye, motion carried.
2. Consideration to approve Town Attorney to prepare a summons and complaint to raze 206 Wahgouly Road – Supervisor DesJardins made contact with the home owner. Motion by DesJardins second by Hoffmann to approve the Town Attorney to draft a court summons to raze the home on 206 Wahgouly Road all members voted aye, DesJardins – nay, motion carried.
3. Operator License Applications for period July 1, 2018 – June 30, 2019 - Motion by Stoelb second by Fore to approve the new operator license for Jessica Quasius all members voted aye, motion carried.
4. CUP renewal updates, discussion and possible motion - Motion Hoffmann second by Stoelb to certify that RR Excavating at 7344 Frontage Road is in compliance with their conditional use permit and that no further action is needed at this time, all members voted aye, motion carried.
5. **Public Comment** - Chair Ehmann called for Public Comment and hearing none Public Comment was closed.
6. **Reports:**
  - a. **Maintenance** – County starting center lining the northern portion of town roads. LED bulbs will be used as replacements at the Rammer Pond Street Lights, the LED light installed will be changed out to match the current lighting. S. 18<sup>th</sup> Street ditching will begin first week in September, this will take about 3 weeks, North East Asphalt will pulverize the road starting around Sept. 17, 2018. Stahl Road seal coat that was to start last week due to weather has been moved to this week. Maintenance staff is out cutting ditches.
  - b. **Sheriff** – Month of July report provided by the Sheriff department was reviewed.
  - c. **Treasurer** - Balance sheet, cash balances, activity, annual department reports, Fire Dept. activity reports and financial information was shared. The board reviewed the complaint received regarding waving the late fee for two dogs not licensed. The board took into consideration the situation the complaint shared, discussed the criteria and discussed waving the fee would set a new precedence. The board agreed they would not wave the late charge.
  - d. **Clerk** – Complaint received regarding wasp nest was discussed the board directed the Clerk to send a letter to remove the nest per Nuisance Ordinance. Reminder the Balzer Woods meeting to select the hunters is Wednesday, August 22, 2018. Partisan Primary election turnout 36%, the new voter equipment worked extremely well and very convenient to use.
  - e. **Town Board** - Future topics were discussed.
7. Disbursement Reports: Town of Wilson First Responders, Town of Wilson - No Checks on Hold; Motion by Hoffmann second by Fore to approve disbursements dated 8/20/2018 check numbers 20454 – 20487; Town of Wilson check numbers 20454 - 20487 for \$80,268.85, total disbursements \$80,268.85 all members voted aye motion carried.

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8. The Town Board intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data for any public employee over which the Town has jurisdiction or exercises responsibility. This concerns matters relating to hiring and/or compensation for the Town Clerk, Town Treasurer and Administrator Position. The Board reserves the right to reconvene to open session to take action on the subject of the closed session. Motion by Hoffmann second by Stoelb to move into closed session, on roll call vote all members voted aye, motion carried.  
Motion by Fore second by Stoelb to approve an increase for Karen Bollwahn, administrator assistant from \$10 per hour to \$12 per hour, all members voted aye, motion carried.  
The board discussed placing on the next agenda a closed session to interview the temporary treasurer and to advertise to hire a clerk in training.  
Motion by Fore second by DesJardins to approve a pay adjustment of \$5,000 for the existing Clerk for past and future job responsibilities starting in 2019 to be paid in four equal payments, on roll call vote, Stoelb – aye, DesJardins – aye, Fore – aye, Chair – aye, Hoffmann – nay cited for the record cannot agree with this maybe a lesser amount, some residents will not accept an increase.
9. **ADJOURN-** Motion by Fore second by Hoffmann to adjourn at 8:27 p.m., all members voted aye motion carried.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk