

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 01, 2018**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Tom Stoelb, Brian Hoffmann. Supervisors Nancy DesJardins and Matthew Fore arrived at 5:36. Also in attendance: Secretary Georgene Lubach, Treasurer Kari Mooney, Sanitary Administrator Laura Kaat.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment; no public comment offered.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes September 17, 2018** – Motion by Hoffmann, second by Stoelb to approve the draft minutes for September 17, 2018, all members voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and Otis Kiehl** – No report.
3. **Reports:**
 - a. **Sanitary Administrator** – Proposal for software upgrade to UBMax, approved by board.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No Report.
4. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Stoelb to approve disbursements dated 10/1/18 for \$260.95, all members voted aye, motion carried.
Motion by Stoelb, second by DesJardins to approve payroll disbursements dated 9/12/18 for \$1,582.57, all members voted aye, motion carried.
Motion by Stoelb, second by DesJardins to approve payroll disbursements dated 9/26/18 for \$2,867.58, all members voted aye, motion carried.
5. **Closed Session:** The Commission intends to convene into closed session pursuant to Wis. Stat., § 19.85(1)(g) for the purpose of conferring with legal counsel for the commission who is rendering oral or written advice concerning strategy to be adopted by the commission with respect to litigation in which it is or is likely to become involved. Motion by Stoelb, second by Fore to move into closed session, on roll call vote all members voted aye.
6. **ADJOURN:** Motion by Fore, second by Stoelb to adjourn at 6:37 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator; Georgene Lubach, Secretary