

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 17, 2018**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann and Matthew Fore. Also in attendance: Secretary Georgene Lubach, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technicians Otis Kiehl and Tom Sanville

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment, none made, public comment closed.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **December 3rd, 2018, Commissioners Meeting Minutes – Motion by Stoelb, second by DesJardins to approve the December 3rd, 2018, Commissioners Meeting draft minutes, all members voted aye, motion carried.**
2. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl– Will be ordering new gas meter**
3. **Reports:**
 - a. **Sanitary Administrator – Reported on success contacting Frontage Rd residents to annex into sanitary district. Presented social media proposal.**
 - b. **Treasurer – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.**
 - c. **Secretary – No report.**
 - d. **Commissioners – No reports.**
4. **Sanitary District No. 1 Disbursements – Motion by Hoffman, second by Stoelb to approve disbursements for 12/17/18, check numbers 2610-2614 for \$16,222.13, all members voted aye, motion carried.**
5. **ADJOURN: Motion by Fore, second by Stoelb to adjourn at 6:03 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator; Georgene Lubach, Secretary